

# Grants Management: Grantee MAGIC Training



MMRS will be holding the class below (other classes will be scheduled at a later date). Registration must be completed within LSO and is based on a **first-come first-served basis**. For instructions on how to use LSO, please refer to the *LSO Employee Self Service* instructions on the [LSO webpage](#). The class is listed in the *MAGIC* folder of the *Finance and Administration Catalog* in LSO.

Class materials will not be provided; therefore, if you would like to print them before class click the desired link below. The recommended pre-requisites are also listed below.

<b>LSO Code:</b>	FIN210
<b>Course Name:</b>	FIN210: Grants Management - Grantee
<b>Date / Time:</b>	Tuesday, October 16, 2018 from 8:30 AM – 4:30 PM and Wednesday, October 17, 2018 from 8:30 AM – 12:00 PM  It is one class that will be held all day on Tuesday and continuing for half a day on Wednesday.
<b>Materials:</b>	<a href="#">Class Materials</a>
<b>Recommended Pre-Requisites:</b>	1. <a href="#">FIN100: Finance Overview</a> (review the concept slides online) 2. The following <a href="#">e-learning courses</a> : NAV801: MAGIC Overview and Navigation RPT801: MAGIC Basis Reporting

The class will be held in the Robert G. Clark Building at 301 North Lamar Street in Jackson. Entrance is only available via North Lamar Street. Parking is available on the 5<sup>th</sup> floor or above of the Robert E. Lee parking garage, the parking lot behind the old Wright and Ferguson Funeral Home (corner of High & Lamar street), or metered parking around the building. DFA does not validate or pay for parking.

Food and beverages will not be provided. There are vending machines available in the building. No food or beverages are allowed in the training rooms.

**IMPORTANT:** You may receive several automatic emails from LSO. You are **not** officially booked in the class unless you receive an email similar to the one below.

Also, please know that if the maximum capacity for the class has been reached before you receive a confirmation you may receive an email / call from MMRS letting you know that you have not been booked in the class.

Dear	
This is to confirm your booking for the course	
Course	: Reverse Auction
Reference number	: E 50003257
Delivery method	: Instructor-led Training
Start Date	: December 05, 2017