PPRB
PUBLIC PROCUREMENT REVIEW BOARD

MEETING MINUTES
Wednesday, May 2, 2018

Location:

E.T. Woolfolk State Office Building
501 North West Street, Room 145
Jackson, Mississippi

Board Members Present:

J.K. "Hoopy" Stringer, Jr., Chair
Rita Wray, Vice-Chair, (*arrived during the discussion of Item IV.A.1.i*)
Jeffery Belk
Billy Morehead
Leila Malatesta
Laura Jackson, Department of Finance and Administration

Staff:

Romaine Richards, Special Assistant Attorney General
Edward Wiggins, Special Assistant Attorney General
Aubrey Leigh Goodwin
Becky Thompson
Brian Pugh
Glenn Kornbrek
Chuck McIntosh
Ross Campbell
Torri Martin
Mike Cook
Symone Bounds
Calvin Sibley
Kent Adams
Alicia Coleman
Scott Owens
Billy Beard
Ramona Jones
Ashley Harrell
Vernea Weathers
Liz DeRouen
Noah Gibson
Cynthia Jones
Regina Irvin
Tenetra Walton
Shandra Thompson
Carlos Galloway
David Pitcock

Guests:

Dr. Jeff Posey, Alcorn State University
Johnny Nelson, Mississippi State Department of Mental Health
Tommy Browning, Mississippi Department of Rehabilitation Services
Shannon Chesney, Mississippi Department of Rehabilitation Services
Annie Baker, EQH
B. M. Kizri, MCS
Don Wilson, Mississippi Emergency Management Agency
Edward Williams, Mississippi Emergency Management Agency
Candace Taylor, Mississippi Department of Education
Rebekah Olander, Mississippi Forestry Commission
Robert Ponder, Mississippi Forestry Commission
Todd Matthews, Mississippi Forestry Commission
Gus Dear, Mississippi Forestry Commission
Dr. James Stewart, Mississippi State Department of Health

Joe Spraggins, Mississippi Department of Marine Resources
Rick Kinnard, Mississippi Department of Marine Resources
Gary Arnett, Madison County School District
Reuben Myers, Madison County School District
Kathie Childress, Madison County School District
Gavin Guynes, Madison County School District
Barry McKenzie, Madison County School District
Mitchell Adcock, Mississippi State Department of Health
Matthew Dry, PEER
Ted Booth, PEER
Jennifer Dotson, Mississippi State Department of Health
Lynn Ainsworth, Information Technology Services
Carl L. Hume, Mississippi Highway Patrol
Gavin Guynes, Madison County Schools
Harris Van Buskirk, Mississippi Department of Transportation
Nick Walters, Mississippi Department of Transportation
Jim Davis, Mississippi Department of Transportation
Cole Trowbridge, Mississippi Highway Patrol
Yamaily Bacarnad, MAS
Tricia Shannon, MDA
Kathy Roberts, MDA
Lance Fulcher, Rankin County School District
Larry Timkins, Ergon
Stan Williams, Ergon
Melissa Patterson, AG/ Mississippi Department of Transportation
Reagan Spears, Mississippi Department of Child Protection Services
Jennifer Wentworth, Mississippi Department of Revenue
Kayla McKnight, Mississippi Department of Revenue
Monique Corley, Mississippi Department of Education
Madeleine Morris, Mississippi Department of Education

Yvonne Ellis, Mississippi Department of Education
Nathan Oakley, Mississippi Department of Education
Dr. Kim Benton, Mississippi Department of Education
David Caldwell, Mississippi Department of Revenue
Dr. Marilyn Watkins, Mississippi Department of Wildlife, Fisheries, and Parks
Keith Harkins, Mississippi Department of Wildlife, Fisheries, and Parks
Eric Davis, Mississippi Department of Rehabilitation Services
Matt Nassar, Division of Medicaid
Sharon Tenes, Division of Medicaid
Joseph Runnels, Ago
Dell Lemley, Mississippi Department of Corrections
Corrie Cockrell, Mississippi Department of Corrections
Tony Johnson, Department of Mental Health
Betsy Toles, Mississippi Department of Public Safety
Sonya Toaster, Mississippi Department of Public Safety
Mike Lucius, Mississippi Department of Public Safety
Mark Valentine, Mississippi Department of Public Safety
Carl Huse, Mississippi Department of Public Safety
Richard Torjusen, Jackson County Utility Authority *(via teleconference)*
Missy Shelton, City of Tupelo *(via teleconference)*
Katie Bostick, City of Tupelo *(via teleconference)*
Kim Hanna, City of Tupelo *(via teleconference)*
Ben Logan, City of Tupelo *(via teleconference)*
Chuck Williams, City of Tupelo *(via teleconference)*
Kristeen Rush, City of Tupelo *(via teleconference)*
Jody Webster, Harrison County *(via teleconference)*
Julie Weaver, Tupelo Public School District *(via teleconference)*

I. Call to Order

The meeting was called to order by Chair J.K. "Hoopy" Stringer, Jr.

II. Approval of Minutes from the April 4, 2018 Public Procurement Review Board Meetings

Action: **A motion was made by Mr. Belk to approve the Minutes from the April 4, 2018 PPRB meetings as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

III. Approval of per diem and expenses for the May 2, 2018 meeting and for any additional expenses incurred prior to the June 6, 2018 meeting

Action: **A motion was made by Mr. Belk to approve per diem and expenses for the May 2, 2018 meeting and for any additional expenses incurred prior to the June 6, 2018 meeting. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

The following exemption requests were delayed due to technical difficulties with teleconferencing (Item IV.A.1.i (Jackson County Utility Authority), Item IV.A.1.iii (City of Tupelo), and Items IV.A.1.iv through vii, (Harrison County). These items were presented after the presentation and approval of Item IV.A.2.v.

i. **Requesting Governing Authority**: Jackson County Utility Authority
Supplier: Consolidated Pipe and Supply
Term: One year with option to renew two additional one year periods
Total Value: To Be Determined
Summary of Request: Jackson County Utility Authority has requested an exemption from using the Reverse Auction process for the purchase of water meters. They are requesting the exemption because there is only one vendor that makes meters compatible with the software used. Neptune is the manufacturer of the meters. They do not sell direct and their distributors are set up by territory, so there will be only one vendor that can bid. The Authority feels the competitive sealed bid process should be utilized to procure the water meters.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: **A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and approved by all members present and voting. Mr. Belk abstained.**

ii. **Requesting Governing Authority**: Rankin County School District
Supplier: Unknown-N/A
Term: One year
Total Value: $126,000.00
Summary of Request: Rankin County School District is requesting an exemption from the Reverse Auction process for the purchase of snacks for their after school Frontiers program. Bids have been advertised for the last six years and only one response has been submitted each year. Since only one bid has been submitted for the last six years, Rankin County School District feels it would be better to use competitive sealed bids for this procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: **A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

iii. **Requesting Governing Authority**: City of Tupelo
Supplier: Unknown-N/A
Term: Twelve months
Total Value: $55,000.00
Summary of Request: The City of Tupelo is requesting an exemption from the Reverse Auction process for the purchase of rip rap, surge, gabion stone, crusher run, manufactured sand and clay gravel. If the primary vendor cannot supply and deliver the product, the alternate vendor would be used. According to the Reverse Auction vendor contacted by the City, it would take a tremendous amount of time and effort to set up this type of auction and the vendor recommended using competitive sealed bidding for the procurements.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: **A motion was made by Mr. Belk to disapprove the staff recommendation as presented. The motion died due to the lack of a second. A motion was then made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

iv. **Requesting Governing Authority**: Harrison County
Supplier: Unknown-N/A
Term: Twelve months
Total Value: $ 62,000.00
Summary of Request: Harrison County is requesting an exemption from the Reverse Auction process for the purchase of ready mix concrete. The County has received two bids the last five annual bids, in which sealed bids and Reverse Auction has been used. The County feels it would be better to use competitive sealed bids for this procurement, as the County regularly uses Reverse Auctions and receives higher prices when the number of suppliers is limited.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: **A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present and voting. Mr. Belk abstained.**

v. **Requesting Governing Authority**: Harrison County
Supplier: Unknown-N/A
Term: Twelve months
Total Value: $422,000 for micro surface, $59,000 for scrub seal
Summary of Request: Harrison County is requesting an exemption from the Reverse Auction process for the purchase of scrub seal, slurry seal and micro surface seal, which are used in pavement restoration. Two bidders have responded to the last three annual bids. The County feels it would be better to use competitive sealed bids for this procurement, as the County regularly uses Reverse Auctions and receives higher prices when the number of suppliers is limited.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: **A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present and voting. Mr. Belk abstained.**

Items IV.A.1.vi and IV.A.1.vii were presented together.

vi. **Requesting Governing Authority**: Harrison County
Supplier: Unknown-N/A
Term: Twelve months
Total Value: $93,000.00
Summary of Request: Harrison County is requesting an exemption from the Reverse Auction process for the purchase of corrugated polyethylene culvert pipe. Reverse Auction was used in 2015 and 2016 with three bidders. Only two bidders responded in the last two annual bids. The County feels it would be better to use competitive sealed bids for this procurement, as the County regularly uses Reverse Auctions and receives higher prices when the number of suppliers is limited.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vii. **Requesting Governing Authority**: Harrison County
Supplier: Unknown-N/A
Term: Twelve months
Total Value: $103,000.00
Summary of Request: Harrison County is requesting an exemption from the Reverse Auction process for the purchase of pesticides and chemicals. Only two bidders have responded to the last three annual bids. The County feels it would be better to use

competitive sealed bids for this procurement, as the County regularly uses Reverse Auctions and receives higher prices when the number of suppliers is limited.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: **A motion was made by Mr. Morehead to approve the staff recommendations for Items IV.A.1.vi and IV.A.1.vii as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present and voting. Mr. Belk abstained.**

2. State Agencies

i. **Requesting State Agency**: Mississippi Forestry Commission
Supplier: Unknown-N/A
Contract #: 3180000312
Term: One time purchase
Total Value: $ 450,000.00
Summary of Request: The Mississippi Forestry Commission (MFC) is requesting an exemption from the Reverse Auction process for the purchase of a used airplane. The year model should be between 1998 and 2007, single engine, fixed gear, high wing, all metal, no less than 300 HP, with no more than 1000 hours since major overhaul, IFR certified with certified GPS avionics package and equipped with a mode C transponder (ADSB upgrade preferred). MFC feels the aircraft market is small, with individual sellers that will not take the time to participate in a Reverse Auction, because they sell so quickly on the open market. Accordingly, MFC feels it would be better to use the competitive sealed bid process for this procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: **A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.**

ii. **Requesting State Agency**: Mississippi Forestry Commission
Supplier: Unknown-N/A
Contract #: 3180000323
Term: One time purchase
Total Value: $ 350,000.00
Summary of Request: The Mississippi Forestry Commission (MFC) is requesting an exemption from the Reverse Auction process for the purchase of a used airplane. The year model should be between 1998 and 2007, single engine fixed gear, high wing, all metal, no

less than 230 HP, no more than 1000 hours since major overhaul, IFR certified with certified GPS avionics package and equipped with a mode C transponder (ADSB upgrade preferred). MFC feels the aircraft market is small, with individual sellers that will not take the time to participate in a Reverse Auction, because they sell so quickly on the open market. MFC feels it would be better to use competitive sealed bid process for these procurements.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: **A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

Items IV.A.2.iii, IV.A.2.iv, and IV.A.2.v were presented together.

iii. **Requesting State Agency**: Mississippi Department of Transportation
Supplier: Unknown-N/A
Contract #: 3180000304
Term: Three (3) years
Total Value: $10,000,000.00
Summary of Request: The Mississippi Department of Transportation (MDOT) is requesting an exemption from the Reverse Auction process for the purchase of hot and cold mix asphalt. Hot and cold asphalt mix are used by MDOT road maintenance crews at various locations throughout the state. The location of the work, type of asphalt mix needed, and plants producing at the time of work must be known to determine lowest cost. Additionally, since hot mix must be used within a short time period, only plants within a certain geographical range of the work location can be considered when determining lowest cost. For these reasons, MDOT needs all locations and all vendors to bid, even if their price is higher than another vendor because MDOT awards to all vendors and makes determination at time of purchase. Since the commodity procurements are not awarded based on a single award to the lowest bid for the line item, it is not a good candidate for the Reverse Auction process. MDOT requests to utilize a competitive sealed bid procurement process to promote open competition.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting State Agency**: Mississippi Department of Transportation
Supplier: Unknown-N/A
Contract #: 3180000341
Term: Three (3) years
Total Value: $2,250,000.00
Summary of Request: The Mississippi Department of Transportation (MDOT) has requested

an exemption from using the Reverse Auction process for the purchase of crushed aggregates (limestone). Crushed aggregates are used by MDOT road maintenance crews at various locations throughout the state along with certified bituminous to chip seal and for shoulder repairs. Large (rip rap) is used for erosion control at drainage structures and bridge sites. Because of seasonal use, there can be an availability issue since MDOT competes for product with cities, counties, and asphalt plants. Availability and location of work must be known to determine the lowest cost. Due to availability and location, MDOT needs to award to all vendors even if their price is higher than another vendor because availability and transportation cost at the time of the purchase is a factor. Since the commodity procurements are not awarded based on a single award to the lowest bid for the line item, it is not a good candidate for the Reverse Auction process. MDOT requests to utilize a competitive sealed bid procurement process to promote open competition.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

v. **Requesting State Agency**: Mississippi Department of Transportation
Supplier: Unknown-N/A
Contract #: 3180000306
Term: Three (3) years
Total Value: $3,000,000.00
Summary of Request: The Mississippi Department of Transportation (MDOT) has requested an exemption from using the Reverse Auction process for the purchase of certified bituminous (liquid asphalt). Certified bituminous is used by MDOT road maintenance crews at various locations throughout the state prior to asphalt, along with aggregates to chip seal and to patch pot holes. The location of the work, type of mix needed, and availability at the time of work must be known to determine lowest cost. The pricing includes transportation and is awarded to the lowest three vendors by line item (mix) per county. Due to availability, MDOT needs to award to more than one vendor per county even if the price is higher than another vendor. Since the commodity procurements are not awarded based on a single award to the lowest bid for the line item, it is not a good candidate for the Reverse Auction process. MDOT requests to utilize a competitive sealed bid procurement process to promote open competition.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: **A motion was made by Mr. Morehead to approve the staff recommendations for Items IV.A.2.iii, IV.A.2.iv, and IV.A.2.v as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.**

vi. **Requesting State Agency**: Mississippi Department of Marine Resources
Supplier: Unknown-N/A
Contract #: 3180000353

Term: One Time Purchase
Total Value: $250,000.00
Summary of Request: The Mississippi Department of Marine Resources (MDMR) has requested an exemption from using the Reverse Auction process for the purchase of 32-37 foot fiberglass stepped hull vessel. MDMR has bid the vessel two times and received one bid both times. They have advertised for Reverse Auction and received no responses. The federal funding for this vessel will expire June 30, 2018. MDMR requests to utilize a competitive sealed bid procurement process to procure the vessel before funding expires.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

A ten-minute recess was taken prior to the presentation of Item IV.B.

B. Consideration of Awards for Governing Authorities Receiving Exemptions

i. **Requesting Governing Authority**: Madison County School District
Supplier: BCI Communications, Inc.
Term: One time purchase
Total Value: $151,482.36
Summary of Request: Madison County School District was granted an exemption from Reverse Auction in February 2018. They advertised for competitive sealed bids for firewall equipment, installation and support. One bid was received from BCI Communications, Inc. The total includes $137,082.36 for the firewall and an additional $14,400.00 for possible training. They are requesting to award to BCI Communications, Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the school district, we ask that the Board approve this contract.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present and voting. Ms. Malatesta abstained.

ii. **Requesting Agency**: Madison County School District
Supplier: Blossman Gas
Term: 7/1/2018 - 6/30/2019
Total Value: $ 53,000 estimated
Summary of Request: Madison County School District was granted an exemption from using the Reverse Auction process in February 2018. They advertised for competitive sealed

bids for the purchase of propane. Two bids were received and Blossman Gas was the low bid. No protests were received and the school district wishes to award to the lowest responsible bidder.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the school district, we ask that the Board approve this contract.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present and voting.Ms. Malatesta abstained.

iii. **Requesting Agency**: Tupelo Public School District
Supplier: Apple, Inc.
Term: One time purchase
Total Value: $978,000.00
Summary of Request: Tupelo Public School District received an exemption in February, from using the Reverse Auction process, to procure 600 Macbook Pros. They advertised for competitive sealed bids and received three responses. No protests were received and the school district is requesting to award to the lowest responsible bidder which is Apple, Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the school district, we ask that the Board approve this contract.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

C. Consideration of State Agency Contracts for Board Action

Items IV.C.i, IV.C.ii, IV.C.iii, and IV.C.iv were presented together.

i. **Requesting Agency**: Mississippi Department of Transportation (MDOT)
Supplier: Striping Service and Supply, Inc.
Contract #: 8200036605
Term: One Year Extension (07/01/2018 – 06/30/2019)
Total Value: $2,758,500.00
Summary of Request: MDOT has submitted a request to extend agency contract number 8200036605 for a period of one (1) year to allow the Agency to purchase up to One hundred Forty six (146) Attenuators. The original contract was approved by PPRB on 12/6/2017 with expiration of 6/30/2018 and is now awaiting extension approval with no change in price. Four (4) responses were received. No protests were received. The original bid does allow for the extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

ii. **Requesting Agency**: Mississippi Department of Transportation (MDOT)
Supplier: Chemical Containers, Inc.
Contract #: 8200036585
Term: One Year Extension (07/01/2018 – 06/30/2019)
Total Value: $3,584,175.00
Summary of Request: MDOT has submitted a request to extend agency contract number 8200036585 for a period of one (1) year to allow the Agency to purchase up to Forty (40) chemical sprayers. The original contract was approved by PPRB on 12/6/2017 with expiration of 6/30/2018 and is now awaiting extension approval with no change in price. Three (3) responses were received. No protests were received. The original bid does allow for the extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

iii. **Requesting Agency**: Mississippi Department of Transportation (MDOT)
Supplier: Warren, Inc.
Contract #: 8200029846
Term: One Year Extension (07/01/2018 – 06/30/2019)
Total Value: $790,000.00
Summary of Request: MDOT has submitted a request to extend agency contract number 8200029846 for a period of one (1) year to allow the Agency to purchase up to Fifty (50) dump bodies. The original contract was approved by PPRB on 07/05/2017 with expiration of 6/30/2018 and is now awaiting extension approval with no change in price. One (1) response was received. No protests were received. The original bid does allow for the extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

iv. **Requesting Agency**: Mississippi Department of Transportation (MDOT)
Supplier: Hall Manufacturing, Inc.
Contract #: 8200032415
Term: One Year Extension (07/01/2018 – 06/30/2019)
Total Value: $600,000.00

Summary of Request: MDOT has submitted a request to extend agency contract number 8200032415 for a period of one (1) year to allow the Agency to purchase mower parts. The original contract was approved by PPRB on 05/22/2017 with expiration of 6/30/2018 and is now awaiting the second of three extension approvals with no change in price. One (1) response was received. No protests were received. The original bid does allow for the extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

Action: **A motion was made by Mr. Morehead to approve the staff recommendations for Items IV.C.i, IV.C.ii, IV.C.iii, and IV.C.iv as presented, with original contract date correction of 12/6/2017 in the Summary of Request on Item IV.C.iv.; and with the current extension being the second of three. Also, to be noted, future summaries are to state the number of extensions allowed with the number of extensions approved. The motion was seconded by Mr. Belk and unanimously approved by all members present.**

v. **Requesting Agency**: Alcorn State University (ASU)
Supplier: Enterprise Fleet Management, Inc.
Contract #: 8200038285
Term: Five (5) Year Contract (07/01/2018 – 06/30/2023)
Total Value: $1,382,135.80
Summary of Request: ASU has submitted a request to award an Invitation for Bid to lease up to fifty-eight (58) fleet vehicles over the next five (5) years. ASU received two (2) responses from the solicitation and requests to award on specifications and lowest bid. ASU is requesting to award to Enterprise Fleet Management, Inc. for the term and amount above.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

Action: **A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.**

vi. **Requesting Agency:** Mississippi Department of Public Safety
Supplier: Landers Dodge
PO #: 4000294814 for 5 Dodge Ram 1500 SSV Crew Cab Trucks
Total Value: $131,415.00
PO #: 4000294685 for 5 Dodge Durango SSV
Total Value: $131,585.00
PO #: 4000294503 for 13 Dodge Charger PPV
Total Value: $300,690.00

PO #: 4000294513 for 7 Dodge Charger PPV
Total Value: $161,910.00
PO #: 4000294534 for 15 Dodge Charger PPV
Total Value: $346,950.00
PO #: 4000294509 for 1 Dodge Charger PPV
Total Value: $22,992.00
Supplier: Gray-Daniels Ford
PO #: 4000294642 for 9 Ford SUV PPV
Total Value: $283,662.00
PO #: 4000294548 for 5 ford SUV PPV
Total Value: $157,590.00
PO #: 4000294564 for 4 Ford SUV PPV
Total Value: $126,072.00
Grand Total: $1,662,866.00
Term: One-Time Purchase
Summary of Request: The Mississippi Department of Public Safety is seeking approval to purchase sixty-four 64 law enforcement vehicles using OPTFM's competitively bid Police Vehicle contract. Law Enforcement Vehicles are exempt from the current vehicle moratorium. In compliance with House Bill 938 (Regular Session 2017), these vehicles have been certified by Commissioner Fisher to be the lowest cost option available.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of these purchase orders.

Action: **A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

Items IV.C.vii, IV.C.viii, IV.C.ix, and IV.C.x were presented together.

vii. **Requesting Agency**: Mississippi State Department of Health (MSDH)
Supplier: Sanofi Pasteur, Incorporated
Contract #: 8900000751
Term: Eleven (11) Months (05/03/2018 – 03/31/2019)
Total Value: $1,347,054.00
Summary of Request: MSDH is requesting approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

viii. **Requesting Agency**: Mississippi State Department of Health (MSDH)
Supplier: Pfizer, Incorporated
Contract #: 8900000760
Term: Eleven (11) Months (05/03/2018 – 03/31/2019)
Total Value: $1,006,222.00
Summary of Request: MSDH is requesting approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

ix. **Requesting Agency**: Mississippi State Department of Health (MSDH)
Supplier: Merck Sharp & Dohme Corporation
Contract #: 8900000761
Term: Eleven (11) Months (05/03/2018 – 03/31/2019)
Total Value: $3,487,105.00
Summary of Request: MSDH is requesting approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

x. **Requesting Agency**: Mississippi State Department of Health (MSDH)
Supplier: GlaxoSmithKline, LLC
Contract #: 8900000762
Term: Eleven (11) Months (05/03/2018 – 03/31/2019)
Total Value: $1,296,475.00
Summary of Request: MSDH is requesting approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for

Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

Action: A motion was made by Mr. Morehead to approve the staff recommendations for Item IV.C.vii, IV.C.viii, IV.C.ix, and IV.C.x as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

D. Master Lease Purchase Proposed Equipment Acquisitions

i. **Requesting Agency**: Mississippi Department of Revenue
Master Lease Purchase: $319,190.00
Term of Contract: Master Lease Purchase Series 2018A
Purchase Method: Written quotes and ITS EPL
Comments: Pursuant to Miss. Code Ann. § 31-7-10, as amended, Mississippi Department of Revenue is requesting authority to utilize the Master Lease Purchase Program to finance IT equipment (schedule of equipment is attached). Two items on the list will be purchased using written quotes and the Mississippi Department of Information Technology Services (ITS) Express Products List (EPL) will be used for the other two procurements.

Staff Recommendation: Granting of authority to the agency to proceed with participation in the next Master Lease Purchase Series to finance the proposed equipment.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

E. OPTFM Staff Approvals reported to the Board

The list of OPTFM staff approvals reported to the Board is attached to these Minutes as **Attachment A**.

F. OPTFM Director's Report

V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

A. BOB Staff Approvals Reported to the Board

The list of BOB staff approvals reported to the Board is attached to these Minutes as **Attachment B**.

B. Consideration of Contracts for Board Action

i. **Using Agency:** Mississippi State University - Division of Agriculture, Forestry & Vet Medicine
Project Number: GS# 113-141
Project Title: ADS & Poultry Complex (Phase II - Poultry Science)
General Contractor: Amason & Associates, Inc.
Construction Days from Notice to Proceed [Term]: 400 days
Total Value at Award: $11,054,000
Project Scope: Phase II is construction of a new building on the Mississippi State University (MSU) campus housing the Poultry Science Department. The building will be located adjacent to the Animal and Dairy Science Building on the South side of the main campus. The new facility will be a 26,000 square foot two-story building with brick exterior and steel frame in keeping with the MSU standards and campus Master Planning. The facility will contain Classrooms, Offices, Administration Areas, Laboratories, Biological Safety Level II, and Ancillary spaces on the MSU campus in Starkville, MS
Note: Lowest bidder. Award is contingent upon Institutions of Higher Learning (IHL) ~~Board~~ approval.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts and IHL ~~Board~~ approval.

Action: **A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

C. BOB Director's Report

D. RPM Leases with No Increase in Cost or Space

i. **Requesting Agency:** Mississippi Department of Corrections
Lease #: 170-361-21A
Lessor: Whitney Dawn Crest, Inc. 07466
Term: 05/02/2018 through 04/30/2023
Total Yearly Cost: $13,000
Cost PSF: 13.00 + Utilities and Janitorial
Federal Funds: 0%
Square Footage Proposed: 1,000
Previous Square Footage: 1,000
Address of Property: 2627 West Oxford Loop, Oxford, MS.
Purpose of Lease: Parole Office

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: **A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

Items IV.D.ii, IV.D.iii, IV.D.iv, and IV.D.v were presented together.

ii. **Requesting Agency:** Mississippi Department of Health
Lease #: 390-372-20A
Lessor: Martin Mississippi Investment, LLC 07515
Term: 02/01/2019 through 09/30/2020
Total Yearly Cost: $22,200
Cost PSF: $9.65 + Utilities and Janitorial
Federal Funds: 100%
Square Footage Proposed: 2,300
Previous Square Footage: 2,300
Address of Property: 47 Deep South Lane, Purvis, MS.
Purpose of Lease: WIC Center
Note: Addendum: The Mississippi Department of Health (MSDH) requests for extensions through September 30, 2020, that date is the anticipated date that the WIC Warehouse System will terminate in the State of Mississippi. MSDH is requesting to amend Section 20 of the standard Lease to include an Addendum addressing the ability to terminate the lease sooner, should the WIC funding be terminated prior to September 30, 2020. MSDH asks PPRB to approve this lease extension as an amendment to the existing lease and to waive the requirement to advertise because of the imminent cessation of the WIC program as it is presently delivered.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease and its requested addendum.

iii. **Requesting Agency:** Mississippi Department of Health
Lease #: 390-461-20A
Lessor: Martin Mississippi Investment, LLC 07515
Term: 06/01/2018 through 09/30/2020
Total Yearly Cost: $43,700
Cost PSF: $9.50 + Utilities and Janitorial
Federal Funds: 100%
Square Footage Proposed: 4,600
Previous Square Footage: 4,600
Address of Property: 1711 Hwy 13 N. Columbia, MS.
Purpose of Lease: WIC Center
Note: Addendum: The Mississippi Department of Health (MSDH) requests for extensions through September 30, 2020, that date is the anticipated date that the WIC Warehouse System will terminate in the State of Mississippi. MSDH is requesting to amend Section 20 of the standard Lease to include an Addendum addressing the ability to terminate the lease sooner, should the WIC funding be terminated prior to September 30, 2020. MSDH asks PPRB to approve this lease extension as an amendment to the existing lease and to waive

the requirement to advertise because of the imminent cessation of the WIC program as it is presently delivered.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease and its requested addendum.

iv. **Requesting Agency:** Mississippi Department of Health
Lease #: 390-541-20C
Lessor: Loden Development 07390
Term: 06/01/2018 through 09/30/2020
Total Yearly Cost: $52,523
Cost PSF: $10.50 + Utilities and Janitorial
Federal Funds: 100%
Square Footage Proposed: 5,000
Previous Square Footage: 5,000
Address of Property: 554 Hwy. 51 S., Batesville, MS
Purpose of Lease: WIC Center
Note: Addendum: The Mississippi Department of Health (MSDH) requests for extensions through September 30, 2020, that date is the anticipated date that the WIC Warehouse System will terminate in the State of Mississippi. MSDH is requesting to amend Section 20 of the standard Lease to include an Addendum addressing the ability to terminate the lease sooner, should the WIC funding be terminated prior to September 30, 2020. MSDH asks PPRB to approve this lease extension as an amendment to the existing lease and to waive the requirement to advertise because of the imminent cessation of the WIC program as it is presently delivered.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease and its requested addendum.

v. **Requesting Agency:** Mississippi Department of Health
Lease #: 390-561-20A
Lessor: Martin Mississippi Investment, LLC 07515
Term: 10/01/2018 through 09/30/2020
Total Yearly Cost: $19,425
Cost PSF: $9.25 + Utilities and Janitorial
Federal Funds: 100%
Square Footage Proposed: 2,100
Previous Square Footage: 2,100
Address of Property: 503 3rd Ave, New Augusta, MS.
Purpose of Lease: WIC Center

Note: Addendum: The Mississippi Department of Health (MSDH) requests for extensions through September 30, 2020, that date is the anticipated date that the WIC Warehouse System will terminate in the State of Mississippi. The Mississippi Department of Health is requesting to amend Section 20 of the standard Lease to include an Addendum addressing the ability to terminate the lease sooner, should the WIC funding be terminated prior to September 30, 2020. MSDH asks PPRB to approve this lease extension as an amendment to the existing lease and to waive the requirement to advertise because of the imminent cessation of the WIC program as it is presently delivered.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease and its requested addendum.

Action: **A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.**

vi. **Requesting Agency:** Mississippi Department of Public Safety
Lease #: 670-254-19A
Lessor: John Bell Williams Airport/Hinds Comm. College 01231
Term: 07/01/2018 through 06/30/2019
Total Yearly Cost: $45,000
Cost PSF: 3.75+ Utilities and Janitorial
Federal Funds: 0%
Square Footage Proposed: 12,000
Previous Square Footage: 12,000
Address of Property: 4100 Airport Road, Bolton, MS.
Purpose of Lease: Office/Sleeping quarters for crew and hangar for aircraft.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: **A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

vii. **Requesting Agency:** MS. Department of Public Safety/MS. Office of Homeland Security
Lease #: 670-251-19B
Lessor: Mississippi E-Center 01773
Term: 07/01/2018 through 06/30/2019
Total Yearly Cost: $57,869
Cost PSF: 14.50 + Utilities and Janitorial
Federal Funds: 0%
Square Footage Proposed: 3,991

Previous Square Footage: 3,990
Address of Property: 1230 Raymond Road, Jackson, MS.
Purpose of Lease: Homeland Security offices

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: **A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

viii. **Requesting Agency:** Mississippi Department of Rehabilitation Services
Lease #: 725-781-23A
Lessor: Early Grove Properties 07198
Term: 09/01/2018 through 08/31/2023
Total Yearly Cost: $11,400
Cost PSF: $5.56 + Janitorial and Utilities are included.
Federal Funds: 80%
Square Footage Proposed: 2,050
Previous Square Footage: 2,050
Address of Property: 45 Early Grove Ave., Eupora, MS.
Purpose of Lease: The counselors utilizing this office see clients who are either physically handicapped, mentally handicapped, visually impaired or hearing impaired and who require specialized services to re-enter the competitive job market. These services include evaluation, guidance and counseling, physical restoration, training, and job placement services.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: **A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.**

E. RPM New Leases

i. **Requesting Agency:** Ellisville State School
Lease #: 534-374-23A
Lessor: Joel Hemba 07528
Term: 07/01/2018 through 06/30/2023
Total Yearly Cost: $19,200
Cost PSF: $3.84 + Utilities & Janitorial.
Federal Funds: 0%
Square Footage Proposed: 5,000

Address of Property: 309 Main Street, Lumberton, MS.
Purpose of Lease: Workshop and training center.

Staff Recommendation: The agency advertised for new space and only one response was received. RPM and the agency considers this offer to be in the best interest of the agency and the State. This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

F. Assignments

Items IV.F.i and IV.F.ii were presented together.

i. **Requesting Agency:** Ellisville State School
Lease #: 534-441-22A
Summary of Request: Ellisville State School request the assignment of lease number 534-441-22A located at 118 South McCrary Road, Suites 144, 141, & 137, Columbus, Mississippi to North Mississippi Regional Center. The Lessor, Fairlane Properties, LLC has no objection to the assignment. The terms and condition will remain the same as agreed to in the original lease previously approved by PPRB on May 01, 2017. This assignment, if approved, will go into effect at midnight on June 30, 2018. A letter with signatures from all parties agreeing to the assignment has been recorded in Bricks. The new lease number will be 535-441-22A.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this assignment.

ii. **Requesting Agency:** Hudspeth Regional Center
Lease #: 540-493-19A
Summary of Request: Hudspeth Regional Center request the assignment of lease number 540-493-19A located at 702 South Rutherford Drive, Kilmichael, MS to North Mississippi Regional Center. The Lessor, R S Michau, LLC, has no objection to the assignment. The terms and condition will remain the same as agreed to in the original lease previously approved by PPRB on March 5, 2014. This assignment, if approved, will go into effect at midnight on June 30, 2018. A letter with signatures from all parties agreeing to the assignment has been recorded in Bricks. The new lease number will be 535-493-19A.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this assignment.

Action: **A motion was made by Mr. Belk to approve the staff recommendations for Items IV.F.i and IV.F.ii as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.**

iii. **Requesting Agency:** Mississippi Department of Rehabilitation Services (MDRS)
Lease #: 725-541-22A
Summary of Request: MDRS request approval of the assignment of lease number 725-541-22A located at 103 Bates Street, Batesville, MS. The assignor, Montgomery & Montgomery, LLC hereby request assignment to Sarah D. and Willie E. Gray Rental Property, LLC. . The terms and condition will remain the same as agreed to in the original lease previously approved by PPRB on December 12, 2016. This assignment, if approved, will go into effect May 3rd, 2018. A letter with signatures from all parties agreeing to the assignment has been recorded in Bricks.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this assignment.

Action: **A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

G. RPM Director's Report

A recess was taken at 11:30 a.m. The Board reconvened at 12:30 p.m.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

There are no Petitions for Relief from the use of Competitive Sealed Bidding as a procurement method.

B. Consideration of Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Education (MDE)
Supplier: North Mississippi Education Consortium
Contract #: 8200038345
Term: 07/01/2018 – 06/30/2019 **New**
Total Value: $4,897,811.67 **$4,897,811.67**
Summary of Request: The contractor will provide various professional development and technical assistance training services for regional training opportunities to include 396 sessions planned for approximately 36,227 participants during the 2018-2019 school year. The contractor will subcontract with five other Regional Educational Service Agencies (hereinafter "RESAs") and the University of Mississippi for coordinating and facilitating training sessions, procuring speakers and/or trainers, developing training materials, and offering focused professional assistance to schools and school districts. The term of the contract is one year with no optional renewal. The contractor was selected pursuant to Miss.

Code Ann. § 37-7-345, which grants MDE statutory authority to contract with and provide funds to RESAs for any education-related service.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Action: **A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

2. **Requesting Agency:** Mississippi Department of Education (MDE)
Supplier: Voyager Sopris Learning, Inc.
Contract #: 8200025430
Term: 07/01/2016 – 06/30/2019 **Renewal**
Total Value: $4,250,000.00 **$1,250,000.00**
Summary of Request: Modification Two has been submitted to renew the contract for one year. This is the second of four optional one-year renewals allowed by the original contract. Modification Two updates the Approval, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Price Adjustment, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract, including the price per participant, remain the same. The contractor operates the Mississippi K-3 Literacy Professional Development Training System to build content knowledge and pedagogical knowledge of the essential elements of literacy and provides kindergarten through third grade teachers, principals, MDE literacy coaches, district/school literacy coaches, pre-service teachers, and higher education faculty with strategies for supporting implementation of effective reading instruction. The contractor was originally selected through an RFP.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Action: **A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

3. **Requesting Agency:** Mississippi Department of Education
Supplier: Michael Kent
Contract #: 103677
Term: 07/01/2017 – 06/30/2019 **Renewal**
Total Value: $222,432.12 **$111,216.06**
Summary of Request: Modification One has been submitted to renew the contract for one year. This is the first of three optional one-year renewals allowed by the original contract. Modification One updates the Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Anti-Assignment/Subcontracting, Compensation and Financial Reports, Effective Date of Contract, and Authority to Contract clauses and adds

the Priority and Approval clauses. All other terms and conditions of the original contract remains the same. Mr. Kent is a contract worker. He performs administrative duties for the Office of Academic Education. He is a PERS retiree. He is paid $76.92 per hour not to exceed 20 hours per week. The total requested FY 2019 spending authority is $111,216.06, which is comprised of $79,996.80 for personal services, $6,119.76 for FICA, $12,599.50 for PERS, and $12,500.00 for travel. The contract total is consistent with previous years. The contractor was selected through an RFQ.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Action: **A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.**

Chairman Stringer requested to note that Mr. Kent continues to draw his PERS retirement.

4. **Requesting Agency:** Mississippi Department of Education
Supplier: The Riverside Publishing Company d/b/a HM Receivables
Contract #: 70432/8200005583
Term: 09/15/2011 – 06/30/2019 **Renewal**
Total Value: $672,325.22 **$98,249.03**
Summary of Request: Modification Seven has been submitted to renew the contract for one year. This is the seventh of nine optional one-year renewals allowed by the original contract. Section 27-104-7(2)(l) of the Mississippi Code Annotated allows the State Board of Education to enter into contractual agreements for student assessments for a period up to ten years. Modification Seven updates the Priority, Liquidated Damages, Compensation and Financial Reports, Budget Narrative, Procurement Regulations, Representation Regarding Gratuities, Price Adjustment, Approval, Stop Work Order, Paymode, Notices and E-Payment clause. All other terms and conditions of the original contract remain the same. The contractor provides an assessment system that yields valid results for preschool students with learning disabilities, ages three to five, in comparison to their peers. The contractor was originally selected through an RFP.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Action: **A motion was made by Ms. Wray to approve the staff recommendation as presented with correction of the referenced code section from 25-9-120(3)(g) to 27-104-7(2)(l). The motion was seconded by Mr. Belk and unanimously approved by all members present.**

5. **Requesting Agency:** Mississippi Department of Revenue
Supplier: Mississippi State University
Contract #: 8200017641
Term: 07/01/2015 – 06/30/2019 **Renewal**

Total Value: $1,520,750.00 **$385,000.00**
Summary of Request: Renewal Three has been submitted to renew the contract for one year. This is the last of three optional one-year renewals allowed by the original contract. Renewal Three also updates the Period of Performance, Method of Payment, Representation Regarding Gratuities, Paymode, Procurement Regulations, and Approval clauses. All other terms and conditions of the original contract remain the same. The contractor assists the agency in performing the annual agricultural use-value determination for agricultural real property located throughout the State of Mississippi. The contractor was originally selected through an IFB.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Action: **A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.**

6. **Requesting Agency:** Mississippi Forestry Commission
Supplier: Davey Resource Group, Inc.
Contract #: 8200036123
Term: 06/01/2018 – 05/31/2019 **New**
Total Value: $175,500.00 **$175,500.00**
Summary of Request: This contract was approved at the November 14, 2017 Personal Service Contract Review Board meeting and has been resubmitted due to the executed contract containing revisions made from the vendor that were not presented and approved previously. The agency was notified that only the approved version of the contract may be processed. The contract changes included updates to the Period of Performance, Method of Payment, Insurance, Requirements Contract, and Information Designated by Contractor as Confidential clauses and the addition of Paymode, Approval, Claims Based on Chief Procurement Officer's Actions or Omissions, Price Adjustment, and Variation in Estimated Quantities clauses. All other terms and conditions of the original contract remain the same. The contractor will provide planning, implementation, team coordination, and public education for the Hyperspectral Imagery for Urban Forestry Applications and Emerald Ash Border Preparedness and Response Planning Scenarios in North Mississippi and North Alabama Urban and Community Forests project. This project is funded through a federal grant in which Davey Resource Group, Inc. is listed as a partnering agency and/or organization. Pursuant to Section 1-104, Application of the Regulations, of the Public Procurement Review Board Office of Personal Service Contract Rules and Regulations, in the event of a conflict, the guidelines of a grant, a gift, or self-generated funds shall prevail. As such, the contract between the Mississippi Forestry Commission and Davey Resource Group, Inc. was not subject to competitive bidding. The term of the contract is for one year with optional renewals not to extend past September 30, 2020. Proof of the vendor's required employee dishonesty or fidelity bond insurance certification must be received from the agency prior to processing the contract. This request has been reviewed for compliance and has been determined to comply with the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations and all legal requirements by the Office of Personal Service Contract Review staff.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the vendor's required employee dishonesty fidelity bond.

Action: **A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

7. **Requesting Agency:** Mississippi Department of Revenue
Supplier: Mississippi State University
Contract #: 8200032471
Term: 07/01/2017 – 06/30/2019 **Renewal**
Total Value: $180,816.00 **$90,408.00**
Summary of Request: Renewal One has been submitted to renew the contract for one year. This is the first of three optional one-year renewals allowed by the original contract. Renewal One also updates the Period of Performance, Method of Payment, Representation Regarding Gratuities, Paymode, Procurement Regulations, and Approval clauses. All other terms and conditions of the original contract remain the same. Pursuant to Miss. Code Ann. § 27-1-55, the Mississippi State University Extension Service shall conduct the continuing education sessions for tax collectors, assessor-tax collectors, and their deputies on an annual basis. Additionally, pursuant to Miss. Code Ann. § 27-1-55, this contract is exempt from competitive bidding.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Action: **A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

8. **Requesting Agency:** Mississippi Emergency Management Agency
Supplier: Atkins North America, Inc.
Contract #: 86950/8200007450
Term: 01/15/2014 – 12/31/2018 **Modification**
Total Value: $6,884,151.98 **$767,540.00**
Summary of Request: Sixth Amendment has been submitted to increase the amount of the contract by $767,540.00 due to an increased workload associated with the Biloxi infrastructure for Hurricane Katrina and to ensure work is done to FEMA and the Office of Inspector General compliance standards. Sixth Amendment updates the Representation Regarding Gratuities, Procurement Regulations, E-payment, Stop Work Order, Price Adjustment, and Priority clauses and adds the Approval clause. All other terms and conditions of the original contract remain the same. The contractor assists MEMA with the

management and administration of the Public Assistance program, which provides financial assistance to state and local governments or individuals who own or operate a private or nonprofit facility for the repair, restoration, reconstruction, or replacement of a facility damaged or destroyed by a major disaster and for associated expenses. These services are required to meet statutory and regulatory mandates as well as provide assistance with interpreting and implementing project worksheets. The contractor was originally selected through an RFP.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested, contingent upon receipt of the vendor's updated required insurance certifications.

Action: **A motion was made by Mr. Belk to approve the staff recommendation as presented with correction that the insurance certificates have been received as of the meeting date. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

Items VI.B.9 and VI.B.10 were presented together.

9. **Requesting Agency:** Mississippi Emergency Management Agency
Supplier: Landstar Express America, Inc.
Contract #: 8200038454
Term: 06/21/2018 – 06/20/2019 **New**
Total Value: $189,490.00 **$189,490.00**
Summary of Request: The contractor will serve as the secondary provider of functional transportation services on an emergency standby basis to support commodity distribution within the state during a natural and man-made disaster. Services include delivering commodities to the State Staging Areas at Camp Shelby in Hattiesburg, MS; Grenada, MS, and Lee County Agri Center in Tupelo, MS. The term of the contract is one year with four optional one-year renewals. The contractor was selected through an RFP with two respondents, which resulted in the award of two contracts. As this RFP was issued on December 28, 2017, the procurement must comply with PSCRB Rules and Regulations (effective 7/1/2016), while the contract must comply with OPSCR Rules and Regulations. The agency requests the following exceptions to the identified sections of the PSCRB Rules and Regulations: 3-202.06.2 for failure of advertisement for proposals published once each week for two consecutive weeks in the county or municipality in which the agency is located and 3-203.04.2(d) for failure of identifying the type of contract to be used within the RFP. The agency contends the publication was an error on the newspaper company. Although the advertisement was published only once in the county or municipality in which the agency is located, the advertisement was correctly published in two other newspapers within the state and the agency researched and forwarded the RFP to a list of known vendors; therefore, OPSCR staff does not have concerns regarding the competitiveness of this procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and, upon granting of the exceptions to Section 3-202.06.2 and 3-203.04.2(d) of the OPSCR Rules and Regulations, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions and approval of the contract as requested.

10. **Requesting Agency:** Mississippi Emergency Management Agency
Supplier: Total Transportation of Mississippi, LLC
Contract #: 8200038453
Term: 06/21/2018 – 06/20/2019 **New**
Total Value: $120,000.00 **$120,000.00**
Summary of Request: The contractor will serve as the primary provider of functional transportation services on an emergency standby basis to support commodity distribution within the state during a natural and man-made disaster. Services include delivering commodities to the State Staging Areas at Camp Shelby in Hattiesburg, MS; Grenada, MS, and Lee County Agri Center in Tupelo, MS. The term of the contract is one year with four optional one-year renewals. The contractor was selected through an RFP with two respondents, which resulted in the award of two contracts. As this RFP was issued on December 28, 2017, the procurement must comply with PSCRB Rules and Regulations (effective 7/1/2016), while the contract must comply with OPSCR Rules and Regulations. The agency requests the following exceptions to the identified sections of the PSCRB Rules and Regulations: 3-202.06.2 for failure of advertisement for proposals published once each week for two consecutive weeks in the county or municipality in which the agency is located and 3-203.04.2(d) for failure of identifying the type of contract to be used within the RFP. The agency contends the publication was an error on the newspaper company. Although the advertisement was published only once in the county or municipality in which the agency is located, the advertisement was correctly published in two other newspapers within the state and the agency researched and forwarded the RFP to a list of known vendors. Therefore, OPSCR staff does not have concerns regarding the competitiveness of this procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and, upon granting of the exceptions to Section 3-202.06.2 and 3-203.04.2(d) of the OPSCR Rules and Regulations, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions and approval of the contract as requested.

Ms. Walton stated corrections to the agenda listing the contractor as the secondary instead of primary provider; and the PSCRB Rules and Regulations, Sections should have been listed as 3-202.06.2 and 3-203.04.2(d).
Ms. Martin stated she recused herself from all decision making authority on the following contract due to a conflict of interest.
Ms. Goodwin stated the Attorney General's Office had not been consulted as was stated in the agenda.

Action: **A motion was made by Ms. Wray to approve the staff recommendation as presented and noted the corrections made to the agenda. The motion was seconded by Mr. Belk and unanimously approved by all members present.**

11. **Requesting Agency:** Division of Medicaid
Supplier: Medical Review of North Carolina, Inc. d/b/a The Carolinas Center for Medical Excellence
Contract #: 8200017802
Term: 06/01/2015 – 05/31/2019 **Renewal**
Total Value: $1,721,441.00 **$404,249.00**
Summary of Request: Amendment Two has been submitted to renew the contract for one year. This is the first of two optional one-year renewals allowed by the original contract. Sections 4.2, Liquidated Damages, 4.14, Risk Management, and Insurance from the RFP, and all required clauses pursuant to Appendix C of the OPSCR Rules and Regulations have been added via Amendment Two. Amendment Two updates the Period of Performance, Cost of Services, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. The contractor provides external quality review (hereinafter "EQR") services. These EQR services are consistent with federal regulations for the Mississippi Coordinated Access Network and Mississippi Children's Health Insurance Program (hereinafter "CHIP"). The contract provides analysis and evaluation of information on the Coordinated Care Organization's quality, timeliness, and access to certain Medicaid covered health care services and Mississippi CHIP covered health services. The contractor was originally selected through an RFP. This contract is subject to a protective order entered into by the Hinds County Chancery Court on April 4, 2016 to protect from release trade secrets or confidential commercial or financial information.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Action: **A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

12. **Requesting Agency:** Mississippi Department of Wildlife, Fisheries and Parks
Supplier: Wiregrass Ecological Associates, LLC
Contract #: 8200038408
Term: 05/10/2018 – 05/09/2019 **New**
Total Value: $149,780.00 **$149,780.00**
Summary of Request: The contractor will provide field data collection services and inventory 12,952 acres on the Ward Bayou Wildlife Management Area in Jackson County, Mississippi. The contractor will develop an invasive species management plan based on the data collected. The term of the contract is one year with three optional one-year renewals. The contractor was selected through an IFB with two respondents. The agency requests exceptions to Section 3-202.03.4, Acknowledgment of Amendments, and Appendix D of the

OPSCR Rules and Regulations for not including the required Acknowledgment of Amendments clause in the IFB. One amendment was issued that required bidders to sign the amendment and submit with their bids. Both bidders submitted the signed amendment; therefore, OPSCR staff do not have concerns regarding the competitiveness of this procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and, upon granting of the exceptions to Section 3-202.03.4 and Appendix D of the OPSCR Rules and Regulations, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Action: **A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.**

13. **Requesting Agency:** DMH-Mississippi State Hospital
Supplier: Phoenix Technical Services, Inc.
Contract #: 8200038409
Term: 05/21/2018 – 05/20/2021 **New**
Total Value: $114,060.24 **$114,060.24**
Summary of Request: The contractor will provide preventative maintenance and repair services for medical inventory at the Hospital. The term of the contract is three years with no optional renewal. The contractor was selected through an IFB with two respondents.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Action: **A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

14. **Requesting Agency:** Mississippi Department of Corrections
Supplier: Texas Prisoner Transportation Services (Global Prisoner Services, LLC)
Contract #: 8200038438
Term: 06/01/2018 – 05/31/2020 **New**
Total Value: $497,500.00 **$497,500.00**
Summary of Request: The contractor will provide interstate transportation for the return of MDOC prisoners, parole and/or release violators, and prison escapees from the continental United States to designated MDOC institutions in the State of Mississippi at the rate of $0.90 per mile. The contractor will make arrangements for air travel and will provide qualified medical personnel to ride along when transporting inmates with unsound medical conditions. Both the air travel and the usage of qualified medical personnel must be pre-approved by and reimbursed by MDOC. The term of the contract is two years with two optional one-year renewals. The contractor was selected through an IFB with two respondents. The agency

requests the following exceptions to the identified sections of the PPRB OPSCR Rules and Regulations: 3-202.08.2 for failure to obtain acknowledgement of procurement amendments and 3-202.06.3 as a result of the date fixed for receiving bids was on a Monday. The agency issued one amendment to the IFB, which added the protest of award deadline to the protest section. Based on submissions from the two respondents, it is clear the two respondents received the amendment. As a result of the limited number of companies providing this service and because no late bids were received, the agency contends these IFB flaws did not limit or hinder competition. Therefore, OPSCR staff and the Special Assistant Attorney General do not have concerns regarding the competitiveness of this procurement. There was one protest filed regarding the procurement: U.S. Corrections, LLC filed a protest to the contract awards on March 28, 2018. On April 17, 2018, MDOC responded to the protest with the final decision that the protest had no merit. Pursuant to PPRB OPSCR Rules and Regulations, U.S. Corrections, LLC, had until April 24, 2018 to file an appeal with PPRB if they were unsatisfied with the MDOC protest decision.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and the Special Assistant Attorney General and, upon granting of the exceptions to Sections 3-202.08.2 and 3-202.06.3 of the PPRB OPSCR Rules and Regulations, will comply with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Action: **A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.**

C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2018

Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS.

An updated report for all Department of Child Protection Services Contracts and Department of Human Services Contracts useful in establishing and operating DCPS reported to the Board for Fiscal Year 2018 is attached to these Minutes as **Attachment C**.

D. Emergency Contracts Reported to the Board for Fiscal Year 2018

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to

correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

1. **Requesting Agency:** DMH-Boswell Regional Center
   Supplier: Valley Services, Inc.
   Contract #: 8400000781
   Term: 11/20/2017 – 04/30/2018 **New**
   Total Value: $143,125.00 **$143,125.00**
   Summary of Request: The contractor supplies meals to the individuals served at the agency while the kitchen at the agency is being renovated. The term of the contract is five months and eleven days. The contractor was originally selected through small purchase procedures pursuant to Section 3-205 of the PSCRB Rules and Regulations, as the agency regularly provides these services in-house and calculated the need for contracting the services would cease no later than the end of February 2018 based on the timeline for the kitchen renovation project. However, the kitchen renovation project exceeded the initial timeline and the agency required the services by the contractor to continue through the end of April 2018. Therefore, the agency retroactively declared an emergency pursuant to Section 3-207 of the PSCRB Rules and Regulations, which states "[i]f the Agency Head... determines... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head... may make an emergency procurement." The agency determined the emergency contract was necessary in order to continue to prepare and provide meals for the patients at the agency while the kitchen at the agency is being renovated.

2. **Requesting Agency:** Mississippi Department of Education
   Supplier: James Johnson-Waldington
   Contract #: 8400000810
   Term: 07/01/2018 – 12/31/2018 **New**
   Total Value: $97,750.00 **$97,750.00**
   Summary of Request: The contractor will serve as the conservator (interim superintendent), responsible for the administration, management, and operation of the Leflore County School District. The agency requests $99,750.00 in spending authority, which is comprised of $85,000.00 for personal services or $850.00 a day for 100 days and $14,750.00 for travel. The term of the contract is six months. The contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head...determines...that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head...may make an emergency procurement." The agency contends the extreme emergency situation jeopardizes the safety, security, and educational interest of the children enrolled in the schools in this district and without intervention by the State, it could

result in the continuation of an inadequate and unstable educational environment, thereby denying the students of this district the opportunity to learn, to excel, and to obtain a free and appropriate public education. The Governor declared a state of emergency for Leflore County School District on September 16, 2013.

3. **Requesting Agency:** Mississippi Department of Education
Supplier: Margie B. Pulley
Contract #: 8400000811
Term: 07/01/2018 – 12/31/2018 **New**
Total Value: $99,750.00 **$99,750.00**
Summary of Request: The contractor will serve as the conservator (interim superintendent) responsible for the administration, management, and operation of the Tunica County School District. This independent contractor is a Mississippi Public Employees Retirement System retiree. The agency requests $99,750.00 in spending authority, which is comprised of $85,000.00 for personal services or $850.00 a day for 100 days and $14,750.00 for travel. The term of this contract is six months. The contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head…determines…that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head…may make an emergency procurement." The agency contends the extreme emergency situation jeopardizes the safety, security, and educational interest of the children enrolled in the schools in this district and without intervention by the State, it could result in the continuation of an inadequate and unstable educational environment, thereby denying the students of this district the opportunity to learn, to excel, and to obtain a free and appropriate public education. The Governor declared a state of emergency for Tunica County School District on July 9, 2015.

An updated report of all emergency contracts reported to the Board for Fiscal Year 2018 is attached to these Minutes as **Attachment D**.

E. OPSCR Staff Approvals Reported to the Board

The list of staff approvals for OPSCR reported to the Board is attached to these Minutes as **Attachment E**.

F. OPSCR Director's Report

VII. Adjournment

Action: **A motion was made by Ms. Malatesta to adjourn. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

These Minutes of the Public Procurement Review Board were approved by the members on the 6th of June, 2018.

J. K. Stringer, Jr.

J. K. "Hoopy" Stringer, Jr., Chair

June 6, 2018

Date

PPRB
PUBLIC PROCUREMENT
REVIEW BOARD

STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

LAURA D. JACKSON
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, May 2, 2018, 9:00 a.m. in
Room 145 Conference Room
Woolfolk State Office Building

PUBLIC PROCUREMENT REVIEW BOARD

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, May 2, 2017
9:00 a.m.

BOARD MEMBERS ATTENDANCE SHEET

NAME AND TITLE (Please Print)	AGENCY/COMPANY
Billy Morehead	PPRB
Jeffery Bell	PPRB
Leila Malatesta	PPRB
J.K. STRINGER, JR	PPRB
Rita Wray	PPRB
Laura Jackson	DFA

PUBLIC PROCUREMENT REVIEW BOARD

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, May 2, 2018
9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE *(Please Print)*	AGENCY/COMPANY
Ross Campbell	DFA
Scott Cumms	DFA
Noah Gibson	DFA
Kent Adams	DFA
Aubrey Leigh Goodwin	DFA
Billy Beard	DFA
* Jeff Posey	Alcorn State University *
Chuck McIntosh	DFA
Ramona Jones	DFA
Ashley Harrell	DFA
Catoria Martin	DFA
Edward Wiggins, Jr.	AG's/DFA
Lamar Mitchell	AG's/DFA
Brian Pugh	DFA
Glenn Kornbrek	DFA
Johnny Nelson	MSDH
[illegible]	MAS
Symone Pope	OPTFM

Regina L. [illegible]	DFA/OPTFM
Carlos Gallong	DFA/OPTFM
Vernea Wenthers	DFA/OPTFM
Tommy Browning	MDRS
Shannon Chesney	MDRS
Mark Valentine	DPS
Betsy M. Toles	DPS
Sonya Toaster	DPS
Annie Baker	EQH
Ray McKay	MCS
Carlos Sibley	BoB
Cynthia Jones	DFA/OPSCR
Don Wilson	MEMA
Edward Williams	MEMA
Tenetra Walton	DFA/OPSCR
Candice Taylor	MDE
Shandra Thompson	OPSCR
Alicia Coleman	OPSCR
Liz DeRouen	DFA/Recorder

PUBLIC PROCUREMENT REVIEW BOARD

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, May 2, 2018
9:00 a.m.

GUEST ATTENDANCE SHEET

NAME AND TITLE	AGENCY/COMPANY
(Please Print)	
Rebekah Olander	MS Forestry
Robert Bob Ponder	MS Forestry
[illegible]	MS Forestry
Todd Matthews	MS Forestry
Sammy Stewart	MSDH
Mike Lucius	MOHS
Joe Spraggins	MDMR
[illegible]	Madison County Schools
Reuben Myers	Madison County Schools
Kathie Childress	Madison Co Schools
Mitchell Adcock	MSDH
Matthew Dry	PEER
Becky Thompson	DFA
Joe Booth	PEER
Jennifer Dotson	CNeaHL
LYNN AINSWORTH	ITS
[illegible]	MHP
Gavin Guynes	Madison County Schools

Harris VanBuskirk	MDOT
NICK WALTERS	MDOT
[illegible]	MDOT
Cole Trowbridge	MHP
David Pitcock	DFA
Yamaila Bacallao	MAS
Alicia Shannon	MDA
Kathy Roberts	MDA
Lance Fulcher	RCSD
Larry Jenkins	Ergon
Stan Williams	Ergon
Melissa Patton	AG/MDOT
Reagan Spears	MDCPS
Jennifer Wentworth	MDOR
Kayla McKnight	MDOR
Monique Corley	MDE
Madeleine Morris	MDE
Yvonne Ellis	MDE
Nathan Oakley	MDE
Kim Benton	MDE
David Caldwell	MDOR
Marilyn Watkins	MDWFP
Keith Harkins	MDWFP
Eric Davis	MDPS
Matt Nassar	DOM
Sharon Jones	DOM
Kim Benton	MDE
Joseph Runnels	AGO
Dell Lanley	DOC
Corrie Cockrell	DOC
Toni Johnson	DMH

PPRB
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
Wednesday, May 2, 2018
9:00 a.m.

I. Call to Order

II. Approval of Minutes from April 4, 2018 Public Procurement Review Board Meeting

III. Approval of per diem and expenses for the May 2, 2018 meeting and for any additional expenses incurred prior to the June 6, 2018 meeting

IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

i. **Requesting Governing Authority**: Jackson County Utility Authority
Supplier: Consolidated Pipe and Supply
Term: One year with option to renew two additional one year periods
Total Value: To Be Determined
Summary of Request: Jackson County Utility Authority has requested an exemption from using the Reverse Auction process for the purchase of water meters. They are requesting the exemption because there is only one vendor that makes meters compatible with the software used. Neptune is the manufacturer of the meters. They do not sell direct and their distributors are set up by territory, so there will be only one vendor that can bid. The Authority feels the competitive sealed bid process should be utilized to procure the water meters.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Governing Authority**: Rankin County School District
Supplier: Unknown-N/A
Term: One year
Total Value: $126,000.00
Summary of Request: Rankin County School District is requesting an exemption from the Reverse Auction process for the purchase of snacks for their after school Frontiers

Summary of Request: Harrison County is requesting an exemption from the Reverse Auction process for the purchase of scrub seal, slurry seal and micro surface seal, which are used in pavement restoration. Two bidders have responded to the last three annual bids. The County feels it would be better to use competitive sealed bids for this procurement, as the County regularly uses Reverse Auctions and receives higher prices when the number of suppliers is limited.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vi. **Requesting Governing Authority**: Harrison County
Supplier: Unknown-N/A
Term: Twelve months
Total Value: $93,000.00
Summary of Request: Harrison County is requesting an exemption from the Reverse Auction process for the purchase of corrugated polyethylene culvert pipe. Reverse Auction was used in 2015 and 2016 with three bidders. Only two bidders responded in the last two annual bids. The County feels it would be better to use competitive sealed bids for this procurement, as the County regularly uses Reverse Auctions and receives higher prices when the number of suppliers is limited.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vii. **Requesting Governing Authority**: Harrison County
Supplier: Unknown-N/A
Term: Twelve months
Total Value: $103,000.00
Summary of Request: Harrison County is requesting an exemption from the Reverse Auction process for the purchase of pesticides and chemicals. Only two bidders have responded to the last three annual bids. The County feels it would be better to use competitive sealed bids for this procurement, as the County regularly uses Reverse Auctions and receives higher prices when the number of suppliers is limited.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting State Agency**: Mississippi Department of Transportation
Supplier: Unknown-N/A
Contract #: 3180000304
Term: Three (3) years
Total Value: $10,000,000.00
Summary of Request: The Mississippi Department of Transportation (MDOT) is requesting an exemption from the Reverse Auction process for the purchase of hot and cold mix asphalt. Hot and cold asphalt mix are used by MDOT road maintenance crews at various locations throughout the state. The location of the work, type of asphalt mix needed, and plants producing at the time of work must be known to determine lowest cost. Additionally, since hot mix must be used within a short time period, only plants within a certain geographical range of the work location can be considered when determining lowest cost. For these reasons, MDOT needs all locations and all vendors to bid, even if their price is higher than another vendor because MDOT awards to all vendors and makes determination at time of purchase. Since the commodity procurements are not awarded based on a single award to the lowest bid for the line item, it is not a good candidate for the Reverse Auction process. MDOT requests to utilize a competitive sealed bid procurement process to promote open competition.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting State Agency**: Mississippi Department of Transportation
Supplier: Unknown-N/A
Contract #: 3180000341
Term: Three (3) years
Total Value: $2,250,000.00
Summary of Request: The Mississippi Department of Transportation (MDOT) has requested an exemption from using the Reverse Auction process for the purchase of crushed aggregates (limestone). Crushed aggregates are used by MDOT road maintenance crews at various locations throughout the state along with certified bituminous to chip seal and for shoulder repairs. Large (rip rap) is used for erosion control at drainage structures and bridge sites. Because of seasonal use, there can be an availability issue since MDOT competes for product with cities, counties, and asphalt plants. Availability and location of work must be known to determine the lowest cost. Due to availability and location, MDOT needs to award to all vendors even if their price is higher than another vendor because availability and transportation cost at the time of the purchase is a factor. Since the commodity procurements are not awarded based on a single award to the lowest bid for the line item, it is not a good candidate for the Reverse Auction process. MDOT requests to utilize a competitive sealed bid procurement process to promote open competition.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Summary of Request: Madison County School District was granted an exemption from Reverse Auction in February 2018. They advertised for competitive sealed bids for firewall equipment, installation and support. One bid was received from BCI Communications, Inc. The total includes $137,082.36 for the firewall and an additional $14,400.00 for possible training. They are requesting to award to BCI Communications, Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the school district, we ask that the Board approve this contract.

ii. **Requesting Agency**: Madison County School District
Supplier: Blossman Gas
Term: 7/1/2018 - 6/30/2019
Total Value: $ 53,000 estimated
Summary of Request: Madison County School District was granted an exemption from using the Reverse Auction process in February 2018. They advertised for competitive sealed bids for the purchase of propane. Two bids were received and Blossman Gas was the low bid. No protests were received and the school district wishes to award to the lowest responsible bidder.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the school district, we ask that the Board approve this contract.

iii. **Requesting Agency**: Tupelo Public School District
Supplier: Apple, Inc.
Term: One time purchase
Total Value: $978,000.00
Summary of Request: Tupelo Public School District received an exemption in February, from using the Reverse Auction process, to procure 600 Macbook Pros. They advertised for competitive sealed bids and received three responses. No protests were received and the school district is requesting to award to the lowest responsible bidder which is Apple, Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the school district, we ask that the Board approve this contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

iv. **Requesting Agency**: Mississippi Department of Transportation (MDOT)
Supplier: Hall Manufacturing, Inc.
Contract #: 8200032415
Term: One Year Extension (07/01/2018 – 06/30/2019)
Total Value: $600,000.00
Summary of Request: MDOT has submitted a request to extend agency contract number 8200032415 for a period of one (1) year to allow the Agency to purchase mower parts. The original contract was approved by PPRB on 05/22/2017 with expiration of 6/30/2018 and is now awaiting extension approval with no change in price. One (1) response was received. No protests were received. The original bid does allow for the extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

v. **Requesting Agency**: Alcorn State University (ASU)
Supplier: Enterprise Fleet Management, Inc.
Contract #: 8200038285
Term: Five (5) Year Contract (07/01/2018 – 06/30/2023)
Total Value: $1,382,135.80
Summary of Request: ASU has submitted a request to award an Invitation for Bid to lease up to fifty-eight (58) fleet vehicles over the next five (5) years. ASU received two (2) responses from the solicitation and requests to award on specifications and lowest bid. ASU is requesting to award to Enterprise Fleet Management, Inc. for the term and amount above.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

vi. **Requesting Agency:** Mississippi Department of Public Safety
Supplier: Landers Dodge
PO #: 4000294814 for 5 Dodge Ram 1500 SSV Crew Cab Trucks
Total Value: $131,415.00
PO #: 4000294685 for 5 Dodge Durango SSV
Total Value: $131,585.00
PO #: 4000294503 for 13 Dodge Charger PPV
Total Value: $300,690.00
PO #: 4000294513 for 7 Dodge Charger PPV
Total Value: $161,910.00
PO #: 4000294534 for 15 Dodge Charger PPV
Total Value: $346,950.00

Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

ix. **Requesting Agency**: Mississippi State Department of Health (MSDH)
Supplier: Merck Sharp & Dohme Corporation
Contract #: 8900000761
Term: Eleven (11) Months (05/03/2018 – 03/31/2019)
Total Value: $3,487,105.00
Summary of Request: MSDH is requesting approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

x. **Requesting Agency**: Mississippi State Department of Health (MSDH)
Supplier: GlaxoSmithKline, LLC
Contract #: 8900000762
Term: Eleven (11) Months (05/03/2018 – 03/31/2019)
Total Value: $1,296,475.00
Summary of Request: MSDH is requesting approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts and IHL Board approval.

C. BOB Director's Report

D. RPM Leases with No Increase in Cost or Space

i. **Requesting Agency:** Mississippi Department of Corrections
Lease #: 170-361-21A
Lessor: Whitney Dawn Crest, Inc. 07466
Term: 05/02/2018 through 04/30/2023
Total Yearly Cost: $13,000
Cost PSF: 13.00 + Utilities and Janitorial
Federal Funds: 0%
Square Footage Proposed: 1,000
Previous Square Footage: 1,000
Address of Property: 2627 Oxford, MS.
Purpose of Lease: Parole Office

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

ii. **Requesting Agency:** Mississippi Department of Health
Lease #: 390-372-20A
Lessor: Martin Mississippi Investment, LLC 07515
Term: 02/01/2019 through 09/30/2020
Total Yearly Cost: $22,200
Cost PSF: $9.65 + Utilities and Janitorial
Federal Funds: 100%
Square Footage Proposed: 2,300
Previous Square Footage: 2,300
Address of Property: 47 Deep South Lane, Purvis, MS.
Purpose of Lease: WIC Center
Note: Addendum: The Mississippi Department of Health (MSDH) requests for extensions through September 30, 2020, that date is the anticipated date that the WIC Warehouse System will terminate in the State of Mississippi. MSDH is requesting to amend Section 20 of the standard Lease to include an Addendum addressing the ability to terminate the lease sooner, should the WIC funding be terminated prior to September 30, 2020. MSDH asks PPRB to approve this lease extension as an amendment to the existing lease and to waive the requirement to advertise because of the imminent cessation of the WIC program as it is presently delivered.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease and its requested addendum.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease and its requested addendum.

v. **Requesting Agency:** Mississippi Department of Health
Lease #: 390-561-20A
Lessor: Martin Mississippi Investment, LLC 07515
Term: 10/01/2018 through 09/30/2020
Total Yearly Cost: $19,425
Cost PSF: $9.25 + Utilities and Janitorial
Federal Funds: 100%
Square Footage Proposed: 2,100
Previous Square Footage: 2,100
Address of Property: 503 3rd Ave, New Augusta, MS.
Purpose of Lease: WIC Center
Note: Addendum: The Mississippi Department of Health (MSDH) requests for extensions through September 30, 2020, that date is the anticipated date that the WIC Warehouse System will terminate in the State of Mississippi. The Mississippi Department of Health is requesting to amend Section 20 of the standard Lease to include an Addendum addressing the ability to terminate the lease sooner, should the WIC funding be terminated prior to September 30, 2020. MSDH asks PPRB to approve this lease extension as an amendment to the existing lease and to waive the requirement to advertise because of the imminent cessation of the WIC program as it is presently delivered.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease and its requested addendum.

vi. **Requesting Agency:** Mississippi Department of Public Safety
Lease #: 670-254-19A
Lessor: John Bell Williams Airport/Hinds Comm. College 01231
Term: 07/01/2018 through 06/30/2019
Total Yearly Cost: $45,000
Cost PSF: 3.75+ Utilities and Janitorial
Federal Funds: 0%
Square Footage Proposed: 12,000
Previous Square Footage: 12,000
Address of Property: 4100 Airport Road, Bolton, MS.
Purpose of Lease: Office/Sleeping quarters for crew and hangar for aircraft.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Federal Funds: 0%
Square Footage Proposed: 5,000
Address of Property: 309 Main Street, Lumberton, MS.
Purpose of Lease: Workshop and training center.

Staff Recommendation: The agency advertised for new space and only one response was received. RPM and the agency considers this offer to be in the best interest of the agency and the State. This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

F. Assignments

i. **Requesting Agency:** Ellisville State School
Lease #: 534-441-22A
Summary of Request: Ellisville State School request the assignment of lease number 534-441-22A located at 118 South McCrary Road, Suites 144, 141, & 137, Columbus, Mississippi to North Mississippi Regional Center. The Lessor, Fairlane Properties, LLC has no objection to the assignment. The terms and condition will remain the same as agreed to in the original lease previously approved by PPRB on May 01, 2017. This assignment, if approved, will go into effect at midnight on June 30, 2018. A letter with signatures from all parties agreeing to the assignment has been recorded in Bricks. The new lease number will be 535-441-22A.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this assignment.

ii. **Requesting Agency:** Hudspeth Regional Center
Lease #: 540-493-19A
Summary of Request: Hudspeth Regional Center request the assignment of lease number 540-493-19A located at 702 South Rutherford Drive, Kilmichael, MS to North Mississippi Regional Center. The Lessor, R S Michau, LLC, has no objection to the assignment. The terms and condition will remain the same as agreed to in the original lease previously approved by PPRB on March 5, 2014. This assignment, if approved, will go into effect at midnight on June 30, 2018. A letter with signatures from all parties agreeing to the assignment has been recorded in Bricks. The new lease number will be 535-493-19A.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. RPM recommends the approval of this assignment.

iii. **Requesting Agency:** Mississippi Department of Rehabilitation Services (MDRS)
Lease #: 725-541-22A
Summary of Request: MDRS request approval of the assignment of lease number 725-541-22A located at 103 Bates Street, Batesville, MS. The assignor, Montgomery & Montgomery, LLC hereby request assignment to Sarah D. and Willie E. Gray Rental

Modification Two updates the Approval, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Price Adjustment, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract, including the price per participant, remain the same. The contractor operates the Mississippi K-3 Literacy Professional Development Training System to build content knowledge and pedagogical knowledge of the essential elements of literacy and provides kindergarten through third grade teachers, principals, MDE literacy coaches, district/school literacy coaches, pre-service teachers, and higher education faculty with strategies for supporting implementation of effective reading instruction. The contractor was originally selected through an RFP.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

3. **Requesting Agency:** Mississippi Department of Education
Supplier: Michael Kent
Contract #: 103677
Term: 07/01/2017 – 06/30/2019 **Renewal**
Total Value: $222,432.12 **$111,216.06**
Summary of Request: Modification One has been submitted to renew the contract for one year. This is the first of three optional one-year renewals allowed by the original contract. Modification One updates the Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Anti-Assignment/Subcontracting, Compensation and Financial Reports, Effective Date of Contract, and Authority to Contract clauses and adds the Priority and Approval clauses. All other terms and conditions of the original contract remains the same. Mr. Kent is a contract worker. He performs administrative duties for the Office of Academic Education. He is a PERS retiree. He is paid $76.92 per hour not to exceed 20 hours per week. The total requested FY 2019 spending authority is $111,216.06, which is comprised of $79,996.80 for personal services, $6,119.76 for FICA, $12,599.50 for PERS, and $12,500.00 for travel. The contract total is consistent with previous years. The contractor was selected through an RFQ.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

4. **Requesting Agency:** Mississippi Department of Education
Supplier: The Riverside Publishing Company d/b/a HM Receivables
Contract #: 70432/8200005583
Term: 09/15/2011 – 06/30/2019 **Renewal**
Total Value: $672,325.22 **$98,249.03**
Summary of Request: Modification Seven has been submitted to renew the contract for one year. This is the seventh of nine optional one-year renewals allowed by the original contract. Section 25-9-120(3)(g) of the Mississippi Code Annotated allows the State Board of Education to enter into contractual agreements for student assessments for a period up to ten years. Modification Seven updates the Priority, Liquidated Damages, Compensation and Financial Reports, Budget Narrative, Procurement Regulations, Representation Regarding

Procurement Review Board Office of Personal Service Contract Rules and Regulations, in the event of a conflict, the guidelines of a grant, a gift, or self-generated funds shall prevail. As such, the contract between the Mississippi Forestry Commission and Davey Resource Group, Inc. was not subject to competitive bidding. The term of the contract is for one year with optional renewals not to extend past September 30, 2020. Proof of the vendor's required employee dishonesty or fidelity bond insurance certification must be received from the agency prior to processing the contract. This request has been reviewed for compliance and has been determined to comply with the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations and all legal requirements by the Office of Personal Service Contract Review staff.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the vendor's required employee dishonesty fidelity bond.

7. **Requesting Agency:** Mississippi Department of Revenue
Supplier: Mississippi State University
Contract #: 8200032471
Term: 07/01/2017 – 06/30/2019 **Renewal**
Total Value: $180,816.00 **$90,408.00**
Summary of Request: Renewal One has been submitted to renew the contract for one year. This is the first of three optional one-year renewals allowed by the original contract. Renewal One also updates the Period of Performance, Method of Payment, Representation Regarding Gratuities, Paymode, Procurement Regulations, and Approval clauses. All other terms and conditions of the original contract remain the same. Pursuant to Miss. Code Ann. § 27-1-55, the Mississippi State University Extension Service shall conduct the continuing education sessions for tax collectors, assessor-tax collectors, and their deputies on an annual basis. Additionally, pursuant to Miss. Code Ann. § 27-1-55, this contract is exempt from competitive bidding.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

8. **Requesting Agency:** Mississippi Emergency Management Agency
Supplier: Atkins North America, Inc.
Contract #: 86950/8200007450
Term: 01/15/2014 – 12/31/2018 **Modification**
Total Value: $6,884,151.98 **$767,540.00**
Summary of Request: Sixth Amendment has been submitted to increase the amount of the contract by $767,540.00 due to an increase workload associated with the Biloxi infrastructure for Hurricane Katrina and to ensure work is done to FEMA and the Office of Inspector General compliance standards. Sixth Amendment updates the Representation Regarding Gratuities, Procurement Regulations, E-payment, Stop Work Order, Price Adjustment, and Priority

10. **Requesting Agency:** Mississippi Emergency Management Agency
Supplier: Total Transportation of Mississippi, LLC
Contract #: 8200038453
Term: 06/21/2018 – 06/20/2019 **New**
Total Value: $120,000.00 **$120,000.00**
Summary of Request: The contractor will serve as the primary provider of functional transportation services on an emergency standby basis to support commodity distribution within the state during a natural and man-made disaster. Services include delivering commodities to the State Staging Areas at Camp Shelby in Hattiesburg, MS; Grenada, MS, and Lee County Agri Center in Tupelo, MS. The term of the contract is one year with four optional one-year renewals. The contractor was selected through an RFP with two respondents, which resulted in the award of two contracts. As this RFP was issued on December 28, 2017, the procurement must comply with PSCRB Rules and Regulations (effective 7/1/2016), while the contract must comply with OPSCR Rules and Regulations. The agency requests the following exceptions to the identified sections of the PSCRB Rules and Regulations: 3-202.06.2 for failure of advertisement for proposals published once each week for two consecutive weeks in the county or municipality in which the agency is located and 3-203.04.2(d) for failure of identifying the type of contract to be used within the RFP. The agency contends the publication was an error on the newspaper company. Although the advertisement was published only once in the county or municipality in which the agency is located, the advertisement was correctly published in two other newspapers within the state and the agency researched and forwarded the RFP to a list of known vendors. Therefore, OPSCR staff and the Special Assistant Attorney General do not have concerns regarding the competitiveness of this procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and, upon granting of the exceptions to Section 3-202.03.4 and Appendix D of the OPSCR Rules and Regulations, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions and approval of the contract as requested.

Rules and Regulations, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

13. **Requesting Agency:** DMH-Mississippi State Hospital
Supplier: Phoenix Technical Services, Inc.
Contract #: 8200038409
Term: 05/21/2018 – 05/20/2021 **New**
Total Value: $114,060.24 **$114,060.24**
Summary of Request: The contractor will provide preventative maintenance and repair services for medical inventory at the Hospital. The term of the contract is three years with no optional renewal. The contractor was selected through an IFB with two respondents.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR proposed Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

14. **Requesting Agency:** Mississippi Department of Corrections
Supplier: Texas Prisoner Transportation Services (Global Prisoner Services, LLC)
Contract #: 8200038438
Term: 06/01/2018 – 05/31/2020 **New**
Total Value: $497,500.00 **$497,500.00**
Summary of Request: The contractor will provide interstate transportation for the return of MDOC prisoners, parole and/or release violators, and prison escapees from the continental United States to designated MDOC institutions in the State of Mississippi at the rate of $0.90 per mile. The contractor will make arrangements for air travel and will provide qualified medical personnel to ride along when transporting inmates with unsound medical conditions. Both the air travel and the usage of qualified medical personnel must be pre-approved by and reimbursed by MDOC. The term of the contract is two years with two optional one-year renewals. The contractor was selected through an IFB with two respondents. The agency requests the following exceptions to the identified sections of the PPRB OPSCR Rules and Regulations: 3-202.08.2 for failure to obtain acknowledgement of procurement amendments and 3-202.06.3 as a result of the date fixed for receiving bids was on a Monday. The agency issued one amendment to the IFB, which added the protest of award deadline to the protest section. Based on submissions from the two respondents, it is clear the two respondents received the amendment. As a result of the limited number of companies providing this service and because no late bids were received, the agency contends these IFB flaws did not limit or hinder competition. Therefore, OPSCR staff and the Special Assistant Attorney General do not have concerns regarding the competitiveness of this procurement. There was one protest filed regarding the procurement: U.S. Corrections, LLC filed a protest to the contract awards on March 28, 2018. On April 17, 2018, MDOC responded to the protest with the final decision that the protest had no merit. Pursuant to PPRB OPSCR Rules and Regulations, U.S. Corrections, LLC, had until April 24, 2018 to file an appeal with PPRB if they were unsatisfied with the MDOC protest decision.

Rules and Regulations, which states "[i]f the Agency Head... determines... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head... may make an emergency procurement." The agency determined the emergency contract was necessary in order to continue to prepare and provide meals for the patients at the agency while the kitchen at the agency is being renovated.

2. **Requesting Agency:** Mississippi Department of Education
Supplier: James Johnson-Waldington
Contract #: 8400000810
Term: 07/01/2018 – 12/31/2018 **New**
Total Value: $97,750.00 **$97,750.00**
Summary of Request: The contractor will serve as the conservator (interim superintendent), responsible for the administration, management, and operation of the Leflore County School District. The agency requests $99,750.00 in spending authority, which is comprised of $85,000.00 for personal services or $850.00 a day for 100 days and $14,750.00 for travel. The term of the contract is six months. The contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head...determines...that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head...may make an emergency procurement." The agency contends the extreme emergency situation jeopardizes the safety, security, and educational interest of the children enrolled in the schools in this district and without intervention by the State, it could result in the continuation of an inadequate and unstable educational environment, thereby denying the students of this district the opportunity to learn, to excel, and to obtain a free and appropriate public education. The Governor declared a state of emergency for Leflore County School District on September 16, 2013.

3. **Requesting Agency:** Mississippi Department of Education
Supplier: Margie B. Pulley
Contract #: 8400000811
Term: 07/01/2018 – 12/31/2018 **New**
Total Value: $99,750.00 **$99,750.00**
Summary of Request: The contractor will serve as the conservator (interim superintendent) responsible for the administration, management, and operation of the Tunica County School District. This independent contractor is a Mississippi Public Employees Retirement System retiree. The agency requests $99,750.00 in spending authority, which is comprised of $85,000.00 for personal services or $850.00 a day for 100 days and $14,750.00 for travel. The term of this contract is six months. The contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head...determines...that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head...may make an emergency procurement." The agency contends the extreme emergency situation jeopardizes the safety, security, and educational interest of the

Attachment A

OPTFM Staff Approvals

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
(AS OF APRIL 2018)

	Contract #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT
1	8800006185	MSU	LOTEK WIRELESS INC.	SOLE SOURCE	LITETRACK IRIDIUM 420 COLLAR FOR BLACK BEARS WITH 20 CM SELF-ADJUSTING MAGNETIC EXPANDABLE AND CONTRACTIBLE INSERT	NEW	$19,563.00
2	8200038282	ELLISVILLE STATE SCHOOL	CANON USA	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	$11,049.12
3	8200038294	ELLISVILLE STATE SCHOOL	CANON USA	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	$7,035.36
4	8200038283	UNIVERSITY OF MS	IPG PHOTONICS	COMPETITIVE BID	INDUSTRIAL CUTTING LASER	NEW	$191,500.00
5	8200037019	MDWFP	HOWELL SHOOTING SUPPLIES INC	COMPETITIVE RFX	SPORTING CLAY THROWERS	MODIFICATION	$157,522.02
6	8200037324	MDWFP	SILVER SHIPS INC	COMPETITIVE RFX	FULL CABIN OUTBOARD WATERCRAFT	MODIFICATION	$776,012.00
7	8400000800	MDOT	TRIAD METALS INTERNATIONAL	EMERGENCY	HR H PILE	NEW	$77,605.00
8	8200038246	MDOT	OWENS BUSINESS MACHINES INC	COMPETITIVE PURCHASING AGREEMENTS	COPIER MONTHLY RENTAL	NEW	$26,711.04
9	8900000720	MDOT	ATLANTIC DRILLING INC	QUOTES	NON NUCLEAR DENSITY GAUGE	MODIFICATION	$8,900.00
10	8200037575	MDWFP	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	SERVICE LEASE FOR AGENCY COPIERS JN-JA	NEW	$124,178.91
11	8400000801	MDOT	TWINCREST INC	EMERGENCY	TRAFFIC SIGNAL DEVICES	NEW	$64,802.00
12	8200036622	MDOT	CANON SOLUTIONS AMERICA INC	COMPETITIVE PURCHASING AGREEMENTS	COPIER MONTHLY RENTAL	NEW	$24,800.00

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13	8200037861	MS DEPARTMENT OF HUMAN SERVICES (MDCPS)	FRANCOTYP POSTALIA	COMPETITIVE PURCHASING AGREEMENT	MAILING EQUIPMENT RENTAL	NEW	$11,280.96
14	8800006200	UNIVERSITY OF SOUTHERN MS	SHOUMEI TSENG	SOLE SOURCE	LABOACE LC-5060, SYSTEM THAT SEPARATES AND COLLECTS HIGHLY PURE COMPOUNDS AND RECYCLES SOLVENTS.	NEW	$66,000.00
15	8400000802	MS STATE DEPARTMENT OF HEALTH	BIMBO BAKERIES USA	EMERGENCY	BREAD, WHOLE WHATE, GRAIN FOR WIC	NEW	$258,000.00
16	8200038425	UNIVERSITY OF MS	AWARD COMPANY OF AMERICA, LLC	COMPETITIVE BID	COMMEMORATIVE BRICKS	NEW	$117,000.00
17	8800006231	UNIVERSITY OF MS	LAB PRODUCTS INC.	SOLE SOURCE	SUPER MOUSE 750 VENTILATED MICRO-ISOLATOR CAGE RACK AND ACCESSORIES	NEW	$16,297.00
18	8800006220	MDOT	ANTON PAAR USA INC	SOLE SOURCE	ANTON PAAR GROUND TIRE RUBBER DEVICE	MODIFICATION	$12,368.60
19	8900000731	MDOT	HUMBOLDT MFG CO	QUOTES	MOISTURE DENSITY GAUGE	NEW	$7,250.00
20	4600001341	DPS	JACKSON MAC HAIK CDJR	OPEN P. O.	DODGE AUTO PARTS	NEW	$5,000.00
21	8200002042	MDOT	CONNECTED OFFICE PROD OF MS	COMPETITIVE PURCHASING AGREEMENTS	SERV RENTOFFCPYMACPL	NEW	$18,510.00
22	4600001300	ELLISVILLE STATE SCHOOL	BORDEN DAIRY OF AMERICA	PURCHASE ORDER	DAIRY	MODIFICATION	$29,000.00
23	8800006212	UMMC	TECAN US INC.	SOLE SOURCE	INFINITE 200 PRO M PLEX MICROPLATE READER AND RELATED ACCESSORIES	NEW	$23,277.00
24	8200032665	MS STATE DEPARTMENT OF HEALTH	VEHICLE MAINTENANCE PROGRAM, INC.	COMPETITIVE RFX	HIGH BACK BOOSTER SEAT, CONVERTIBLE SAFETY CAR SEAT & BACKLESS POSITIONING BOOSTER SEAT	MODIFICATION	$480,110.00
25	8200038521	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	$35,000.00
26	8200030211	MS DEPARTMENT OF HUMAN SERVICES	RICOH USA, INC	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	$400,000.00

PUBLIC PROCUREMENT REVIEW BOARD
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(AS OF APRIL 2018)

27	8200038087	MS DEPARTMENT OF HUMAN SERVICES	RICOH USA, INC	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	$286,501.48
28	8200030166	MS DEPARTMENT OF HUMAN SERVICES	RICOH USA, INC	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	$195,000.00
29	8200038202	EAST MISSISSIPPI STATE HOSPITAL	RICOH	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	$74,500.00
30	8200038520	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	$6,000.00
31	8200038513	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	$30,000.00
32	8200038509	MS STATE DEPARTMENT OF HEALTH	RICOH USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	$60,000.00
33	8200035957	MS STATE HOSPITAL	AIRFAS USA, LLC	COMPETITIVE RFX	MEDICAL AND INDUSTRIAL GASES	MODIFICATION	$133,378.95
34	8200037334	MEMA	RICOH USA INC	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL	NEW	$150,000.00
35	8200038632	MDOT	CANON FINANCIAL SERVICES INC	COMPETITIVE PURCHASING AGREEMENTS	COPIER MONTHLY RENTAL	NEW	$24,800.00
36	8200038621	MDOT	CANON FINANCIAL SERVICES INC	COMPETITIVE PURCHASING AGREEMENTS	COPIER MONTHLY RENTAL	NEW	$15,000.00
37	8200038609	MDOT	CANON FINANCIAL SERVICES INC	COMPETITIVE PURCHASING AGREEMENTS	COPIER MONTHLY RENTAL	NEW	$19,000.00
38	8200038601	DOR	PITNEY BOWES INC	COMPETITIVE PURCHASING AGREEMENTS	SENDPRO P3000 MAIL EQUIPMENT	NEW	$55,304.55

PUBLIC PROCUREMENT REVIEW BOARD
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(AS OF APRIL 2018)

39	8200037019	MDWFP	HOWELL SHOOTING SUPPLIES INC	COMPETITIVE RFX	12V COMMERCIAL ELECTRIC SKEET TRAP PAIR	MODIFICATION	$165,703.38
40	4600001128	ELLISVILLE STATE SCHOOL	U S FOOD SERVICE	PURCHASE ORDER	FOOD SERVICE	MODIFICATION	$22,776.11
41	4600001286	ELLISVILLE STATE SCHOOL	PERSONAL PHARMACY CARE	PURCHASE ORDER	MEDICATION	MODIFICATION	$6,000.00
42	460001300	ELLISVILLE STATE SCHOOL	BORDEN DAIRY OF AMERICA	PURCHASE ORDER	DAIRY	MODIFICATION	$34,000.00
43	4000294228	MS INSURANCE DEPARTMENT	LANDERS DODGE	COMPETITIVE PURCHASING AGREEMENT	1 POLICE VEHICLE	NEW	$25,003.00
44	4000292434	MS INSURANCE DEPARTMENT	LANDERS DODGE	COMPETITIVE PURCHASING AGREEMENT	1 POLICE VEHICLE	NEW	$25,003.00
45	4000292349	MS INSURANCE DEPARTMENT	LANDERS DODGE	COMPETITIVE PURCHASING AGREEMENT	1 POLICE VEHICLE	NEW	$25,003.00
46	4000292400	MS INSURANCE DEPARTMENT	LANDERS DODGE	COMPETITIVE PURCHASING AGREEMENT	1 POLICE VEHICLE	NEW	$25,003.00
47	4000294437	MS DEVELOPMENT AUTHORITY	BUTCH OUSTALET FORD	COMPETITIVE PURCHASING AGREEMENT	1 POOL VEHICLE	NEW	$22,528.00
48	4000295626	MS GAMING COMMISSION	BUTCH OUSTALET FORD	COMPETITIVE PURCHASING AGREEMENT	3 POOL POLICE VEHICLES	NEW	$60,774.00

Attachment B

BOB Staff Approvals

BoB Staff Approvals - OC

PPRB - May 2, 2018

CTR ID	Agcy Desc	Total Amt	Vendor Name	Request Type	Material/Service Type	Approver Type	Appr/Rej Date	Appr Text
8200038269	MS DEPT OF MARINE RESOURCES	135,672.50	Twin L Construction, Inc.	COMPETITIVE RFX	CONSTRUCTION - OTHER	CTR Commodity Oversight 1 Approval	3/23/2018	Approve bid info and unsigned contract in amount of $135,672.50 (CS30608693 03/23/2018 14:02:04 CST)
8200038304	MS STATE HOSPITAL	163,727.00	BOWERS PAINTING INC	COMPETITIVE RFX	PAINTERS	CTR Commodity Oversight 1 Approval	4/3/2018	Lowest of six bids. Approve unsigned contract, $163,727.00.

Contracts with modifications - see Column I for details

New Contracts

General Construction

BoB-AD-080 PPRB Awards Report

May 2, 2018

Query Parameters:
Results matching ALL following condition(s):
Data Element: Condition Value
Bid and Quote Awards / Dir. Approval Date: between 2018-03-23 to 2018-04-19
Workflow / Workflow Status: equals Completed
Bid and Quote Awards / Status: equals Dir_Approved, SAF_Printed
Bid and Quote Awards / Amount: between 0 to 5000000
Workflow / Setup Name: contains GC

04/19/2018

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
Bid Award- GC												
103-283 Campus Mechanical Improvements	Jackson State University	Construction through warranty phase to replace miscellaneous mechanical equipment at AAC, John A. Peoples, Library and T.B. Ellis to provide for immediate needed repairs and redundancy to the campus mechanical loops.		Yes	10	0	GC001			McLain Plumbing & Electrical Service, Inc.	04/10/2018	$2,434,000.00
103-283 Campus Mechanical Improvements	Jackson State University	Construction through warranty phase to replace miscellaneous mechanical equipment at AAC, John A. Peoples, Library and T.B. Ellis to provide for immediate needed repairs and redundancy to the campus mechanical loops.		Yes	10	0	GC002			McLain Plumbing & Electrical Service, Inc.	04/13/2018	$2,434,000.00
105-351 YMCA Renovation	Mississippi State University	Contract to provide installation of landscaping and irrigation system at the YMCA Renovation project on the campus of Mississippi State University located in Starkville, MS.		No	4	0	GC002			Stewart Environmental Construction, Inc.	04/10/2018	$69,270.00
109-223 Clinical Research Unit	University Medical Center	Planning and renovation of shell space located on the 6th floor of the Adult Hospital for physicians and researchers to conduct clinical trials to advance research and patient	Awarded to lowest bid with satisfactory rating per the Federal Acquisition Regulation, Subpart 9.1 and Best Practices for Collecting	Yes	4	0	GC001			Fountain Construction Co., Inc.	04/09/2018	$4,780,000.00

BoB-AD-080 PPRB Awards Report

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Bid and Quote Awards / Status: equals Dir_Approved, SAF_Printed
Bid and Quote Awards / Amount: between 0 to 5000000
Workflow / Setup Name: contains GC

04/19/2018

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
		care. Professional experience with implementation of renovation within an active and occupied hospital environment is essential.	and Using Current and Past Performance Information, Office of Federal Procurement Policy, Office of Management and Budget, Executive Office of the President, May 2000.									
312-120 Wastewater Treatment Repairs	Oakley Youth Development Center (Division of Youth Services) (Department of Human Services)	Construction through warranty phase for the completion of repairs identified during the evaluation phase of the wastewater treatment system located at the Oakley Youth Development Center.		Yes	Two (2)	0	GC001			Greenbriar Digging Service Limited Partnership	04/02/2018	$263,000.00
421-093 Campus Roofing - PH I	Boswell Regional Center	Replacement of flat roofs at Building #3 and #5 (Power Plant) located on the Boswell Regional Center Magee, MS campus.		Yes	1	0	GC001			Jay - Van Company	04/13/2018	$884,000.00
Bid Award- GC												$10,864,270.00
Count: 6												
Quote Award - GC												
331-151 CENTRAL MS CRIME LAB	Department of Public Safety	Provide and install the mechanical service platforms, ships ladders, and		Yes		3	OC003			Chris Winters Construction LLC	04/19/2018	$40,400.00

BoB-AD-080 PPRB Awards Report

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Bid and Quote Awards / Status: equals Dir_Approved, SAF_Printed
Bid and Quote Awards / Amount: between 0 to 5000000
Workflow / Setup Name: contains GC

04/19/2018

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
		required supports/accessories as incuded in and required by the contract documents dated 30 January 2018.										
502-032 Interior Renovations	**Mississippi Industries for the Blind**	Repair damaged sanitary sewer line and restore/ replace all disturbed areas to the same condition as prior to implementing repairs in MIB. All work shall be performed to accordance to applicable codes and industry standards.		Yes		3	OC004			Skeen Plumbing & Gas, Inc.	03/27/2018	$10,584.00
Quote Award - GC												$50,984.00
Count: 2												
Total												$10,915,254.00

Count: 8

Furniture & Equipment

BoB-AD-080 PPRB Awards Report

May 2, 2018

Query Parameters:
Results matching ALL following condition(s):
Data Element: Condition Value
Bid and Quote Awards / Dir. Approval Date: between 2018-03-23 to 2018-04-19
Workflow / Workflow Status: equals Completed
Bid and Quote Awards / Status: equals Dir_Approved, SAF_Printed
Bid and Quote Awards / Amount: between 0 to 5000000
Workflow / Setup Name: contains FE

04/19/2018

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
Quote Award - FE												
105-351 YMCA Renovation	Mississippi State University	Procurement, delivery and installation of furniture for Mississippi State University, YMCA 195 Lee Blvd., Mississippi State, Mississippi 39762. State contract#8200032365.		Yes		1	FE001		8200032365	Sullivan's Office Supply	04/18/2018	$433,348.60
105-351 YMCA Renovation	Mississippi State University	Procurement, delivery and installation of furniture for Mississippi State University, YMCA 195 Lee Blvd,, Mississippi State, Mississippi 39762. State contract #8200032352.		Yes		1	FE002		8200032352	Sullivan's Office Supply	04/18/2018	$75,528.75
105-351 YMCA Renovation	Mississippi State University	Procurement, delivery and installation of furniture for Mississippi State University YMCA, 195 Lee Blvd, Mississippi State, Mississippi 39762. State contract #8200032350.		Yes		1	FE003		8200032350	Sullivan's Office Supply	04/18/2018	$17,168.25
105-351 YMCA Renovation	Mississippi State University	Procurement, delivery and installation of furniture for Mississippi State University, YMCA 195 Lee Blvd., Mississippi State, Mississippi 39762. State contract #8200032116.		Yes		1	FE004		8200032116	Sullivan's Office Supply	04/18/2018	$8,295.65
105-351 YMCA Renovation	Mississippi State University	Procurement, delivery and installation of Furniture for Mississippi State University, YMCA		Yes		1	FE005		8200032362	Sullivan's Office Supply	04/18/2018	$4,109.40

BoB-AD-080 PPRB Awards Report

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Bid and Quote Awards / Amount: between 0 to 5000000
Workflow / Setup Name: contains FE

04/19/2018

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
		195 Lee Blvd., Mississippi State, Mississippi 39762. State contract #8200032362.										
105-351 YMCA Renovation	Mississippi State University	Procurement, delivery and installation of tables for Mississippi State University, YMCA 195 Lee Blvd., Mississippi State, Mississippi 39762. State contract #8200032356.		Yes		1	FE006		8200032356	Sullivan's Office Supply	04/18/2018	$1,241.90
105-351 YMCA Renovation	Mississippi State University	Procurement, delivery and installation of furniture equipment for Mississippi State University, YMCA 195 Lee Blvd. Mississippi State, Mississippi 39762. State contract 8200032348.		Yes		1	FE007		8200032348	Sullivan's Office Supply	04/18/2018	$3,811.50
105-351 YMCA Renovation	Mississippi State University	Procurement, delivery and installation of table for Mississippi State University, YMCA 195 Lee Blvd., Mississippi State, Mississippi 39762. State contract #8200032181.		Yes		1	FE008		8200032181	Sullivan's Office Supply	04/18/2018	$3,712.50
105-351 YMCA Renovation	Mississippi State University	Procurement, delivery and installation of chairs for Mississippi State University, YMCA 195 Lee Blvd., Mississippi State, Mississippi 39762. State Contract #8200032336.		Yes		1	FE010		8200032336	Sullivan's Office Supply	04/18/2018	$1,276.00
105-351 YMCA Renovation	Mississippi State University	Procurement, delivery and		Yes		1	FE015		8200032612	Sullivan's Office Supply	04/18/2018	$7,397.50

BoB-AD-080 PPRB Awards Report

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Bid and Quote Awards / Status: equals Dir_Approved, SAF_Printed
Bid and Quote Awards / Amount: between 0 to 5000000
Workflow / Setup Name: contains FE

04/19/2018

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
		installation of furniture for Mississippi State University, YMCA 195 Lee Blvd., Mississippi State, Mississippi 39762. State contract #8200032612.										
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation of furniture for Mississippi School for the Blind and Deaf, 1252 Eastover Drive, Jackson, Mississippi 39211. State contract #8200032384.		Yes		1	FE009		8200032384	Office Innovations, Inc.	03/30/2018	$14,924.05
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation for furniture for Mississippi School for the Blind and Deaf, 1252 Eastover Drive, Jackson, Mississippi 39211. State contract#8200032384.		Yes		1	FE010		8200032384	Office Innovations, Inc.	03/30/2018	$9,683.50
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation of mattresses for Mississippi School for the Blind and Deaf, 1252 Eastover Drive, Jackson, Mississippi 39211. State Contract #8200032382.		Yes		1	FE011		8200032382	Office Innovations, Inc.	04/10/2018	$8,712.00
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation of Refrigerators for Mississippi School for the Blind and Deaf, 1252 Eastover Drive, Jackson, Mississippi 39211. Under $5,000.00.		Yes		1	FE012			Office Innovations, Inc.	04/09/2018	$3,910.00

BoB-AD-080 PPRB Awards Report

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Bid and Quote Awards / Status: equals Dir_Approved, SAF_Printed
Bid and Quote Awards / Amount: between 0 to 5000000
Workflow / Setup Name: contains FE

04/19/2018

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation of furniture for Mississippi School for the Blind and Deaf located at 1252 Eastover Drive, Jackson, Mississippi 39211. State contract #$8200032384.		Yes		1	FE013		8200032384	Office Innovations, Inc.	04/10/2018	$29,610.15
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation of furniture for the Mississippi School for the Blind and Deaf, 1252 Eastover Drive Jackson, Mississippi 39211. State Contract #8200032369.		Yes		1	FE014		8200032369	Office Innovations, Inc.	04/10/2018	$16,370.40
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation of furniture for Mississippi School for the Blind and Deaf, 1252 Eastover Drive, Jackson, Mississippi 39211. State Contract #8200032360.		Yes		1	FE015		8200032360	Office Innovations, Inc.	04/11/2018	$2,285.40
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation of furniture for Mississippi School for the Blind and Deaf, 1252 Eastover Drive, Jackson, Mississippi 39211. State Contract #8200032352.		Yes		1	FE016		8200032352	Office Innovations, Inc.	04/10/2018	$1,651.20
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation of furniture for Mississippi School for the Blind and Deaf, 1252 Eastover Drive, Jackson, Mississippi.		Yes		1	FE017		8200032377	Office Innovations, Inc.	04/11/2018	$1,644.00

BoB-AD-080 PPRB Awards Report

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Bid and Quote Awards / Status: equals Dir_Approved, SAF_Printed
Bid and Quote Awards / Amount: between 0 to 5000000
Workflow / Setup Name: contains FE

04/19/2018

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
		State Contract #8200032377.										
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation of furniture for Mississippi School for the Blind and Deaf, 1252 Eastover Drive, Jackson, Mississippi 39211. State Contract #8200032382.		Yes		1	FE018		8200032382	Office Innovations, Inc.	04/11/2018	$22,920.00
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation of Lockers and Storage Cabinets for Mississippi School for the Blind and Deaf, 1252 Eastover Drive, Jackson, Mississippi 39211. Lower of 2 quotes.		Yes		2	FE019			Office Innovations, Inc.	04/12/2018	$14,855.00
552-008 Misc. R & R - PH II	Mississippi Schools for the Blind and Deaf (Department of Education)	Procurement, delivery and installation of furniture for Mississippi School for the Blind and Deaf, 1252 Eastover Drive, Jackson, Mississippi 39211. State Contract #8200035658.		Yes		1	FE020		8200035658	Krueger International, Inc. (KI, Pallas Textiles)	04/12/2018	$44,390.69
Quote Award - FE												$726,846.44
Count: 22												
Total												$726,846.44
Count: 22												

Professional Appointments

BoB-AD-080 PPRB Awards Report

PPRB - May 2, 2018

Query Parameters:
Results matching ALL following condition(s):
Data Element: Condition Value
Bid and Quote Awards / Dir. Approval Date: between 2018-03-23 to 2018-04-19
Workflow / Workflow Status: equals Completed
Bid and Quote Awards / Status: equals Dir_Approved, SAF_Printed
Bid and Quote Awards / Amount: between 0 to 5000000
Workflow / Setup Name: contains PP

04/19/2018

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount

Total: $0.00

Count: 0

Attachment C

Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2018

DCPS Contracts and DHS Contracts Useful in
Establishing and Operating DCPS as Reported in the PPRB Minutes
Fiscal Year 2018

	Contract Number	Agency	Contractor	Type	Contract Action Amount	Start Date	End Date	Reported to the PSCRB/ PPRB
1	8200023158	Department of Child Protection Services	Apelah, Inc.	Modification	($550,000.00)	8/15/2017	2/28/2018	7/24/2017
2	8200023138	Department of Child Protection Services	Southern Christian Services for Children and Youth, Inc.	Modification	($375,000.00)	8/15/2017	2/28/2018	7/27/2017
3	8200023137	Department of Child Protection Services	Rehabilitation Centers, LLC d/b/a Millcreek of Magee	Modification	($900,000.00)	8/15/2017	2/28/2018	8/1/2017
4	8200023161	Department of Child Protection Services	Hope Village for Children, Inc.	Modification	($1,000,000.00)	8/15/2017	2/28/2018	8/1/2017
5	8200034548	Department of Child Protection Services	The University of Southern Mississippi	New	$59,798.20	7/1/2017	6/30/2018	8/10/2017
6	8200023163	Department of Child Protection Services	Rehabilitation Centers, LLC d/b/a Millcreek of Pontotoc	Modification	($475,000.00)	8/15/2016	2/28/2018	8/14/2017
7	8200028723	Department of Child Protection Services	Jani-King of Jackson	Renewal (N)	$40,308.00	9/15/2017	9/14/2018	9/15/2017
8	8200011999	Department of Child Protection Services	Social Work P.R.N., Inc.	Renewal	$2,273,340.00	9/14/2017	9/13/2018	9/15/2017
9	8200022070	Department of Child Protection Services	Faith Haven, Inc.	Renewal	$374,146.08	12/1/2017	6/30/2018	10/31/2017
10	8200022071	Department of Child Protection Services	Christians in Action, Inc.	Renewal	$374,146.08	12/1/2017	6/30/2018	10/31/2017
11	8200022066	Department of Child Protection Services	Sally Kate Winters Family Services	Renewal	$322,965.72	12/1/2017	6/30/2018	10/31/2017
12	8200022067	Department of Child Protection Services	Hancock County Human Resources Agency	Renewal	$311,788.40	12/1/2017	6/30/2018	10/31/2017

DCPS Contracts and DHS Contracts Useful in
Establishing and Operating DCPS as Reported in the PPRB Minutes
Fiscal Year 2018

13	8800006080	Department of Child Protection Services	SLI Global Solutions, LLC f/k/a Center for the Support of Families, Inc.	New	$9,962,980.00	11/16/2017	11/15/2022	11/17/2017
14	8200034745	Department of Child Protection Services	The Family Resource Center of North Mississippi, Inc.	Renewal	$73,500.00	1/1/2018	6/30/2018	12/6/2017
15	8200034744	Department of Child Protection Services	Mississippi Community Education Center	Renewal	$74,000.00	1/1/2018	6/30/2018	12/6/2017
16	8800006082	Department of Child Protection Services	Public Catalyst Group Corporation	New	$1,589,000.00	1/1/2018	12/31/2018	12/7/2017
17	8200022069	Department of Child Protection Services	Mississippi Children's Home Society	Renewal	$735,419.52	12/1/2017	6/30/2018	12/7/2017
18	8200030726	Department of Child Protection Services	ComPsych Corporation	Renewal	$50,000.00	1/1/2018	12/31/2018	12/8/2017
19	8200022068	Department of Child Protection Services	Hope Village for Children, Inc.	Renewal	$374,146.08	12/1/2017	6/30/2018	12/27/2017
20	8200028260	Department of Child Protection Services and Department of Human Services	ProCom Consulting, LLC	Modification/ Termination	($79,750.00)	9/1/2016	2/15/2108	
		Fiscal Year 2018 Total			**$13,235,788.08**			

Neither the Public Procurement Review Board nor Office of Personal Service Contract Review (OPSCR) staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the Board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any Board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(9), the Board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS that are useful in establishing and operating DCPS.

Attachment D

Emergency Contracts

Emergency Contracts as Reported in the PPRB Minutes
Fiscal Year 2018 (as of the February 7, 2018 PPRB Meeting)

	Contract Number	Agency	Contractor	Type	Total Contract Amount	Start Date	End Date	Reported to the PSCRB
1	8400000620	Department of Corrections	Superior Protection Services, Inc. d/b/a Advert Group, USA	New	$3,000,000.00	4/6/2017	4/5/2018	7/18/2017
2	8400000610	Department of Education	Ilean A. Richards	New	$97,750.00	7/1/2017	12/31/2017	7/18/2017
3	8400000611	Department of Education	Margie B. Pulley	New	$99,750.00	7/1/2017	12/31/2017	7/18/2017
4	8400000631	Department of Health	Maris, West & Baker	New	$500,000.00	8/1/2017	12/31/2017	9/18/2017
5	8400000670	Department of Education	Questar Assessment, Inc.	New	$2,200,000.00	7/1/2017	6/30/2018	10/17/2017
6	8400000710	Mississippi Soil and Water Conservation Commission	Metis Services, LLC	New	$123,965.00	10/3/2017	10/2/2018	11/14/2017
7	8400000691	Department of Finance and Administration	Cannon Cochran Management Services, Inc.	New	$306,500.00	10/1/2017	9/30/2018	11/14/2017
8	8400000720	Veterans Affairs Board	Healthcare Services Group, Inc.	New	$4,400,000.00	12/6/2017	12/5/2018	12/19/2017
9	8400000730	Department of Education	James Johnson-Waldington	New	$125,500.00	11/20/2017	6/30/2018	12/19/2017
10	8400000611	Department of Education	Margie B. Pulley	Modification	$99,750.00	1/1/2018	6/30/2018	12/19/2017
11	8400000770	Mississippi Oil and Gas Board	Black Jack Oil Company, Inc.	New	$168,000.00	1/10/2018	6/30/2018	3/7/2018
12	8200032563	Veterans Affairs Board	Pro-Nurse, LLC	Modification/ Termination	-$21,863.27	5/16/2017	2/27/2018	4/4/2018
13	8400000760	Veterans Affairs Board	Pro-Nurse, LLC	New	$150,000.00	2/28/2017	5/15/2018	4/4/2018
		Fiscal Year 2018 Total (as of 2/07/2018)			**$11,249,351.73**			

Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request

Emergency Contracts as Reported in the PPRB Minutes
Fiscal Year 2018 (as of the February 7, 2018 PPRB Meeting)

for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.

Attachment E

OPSCR Staff Approvals

Public Procurement Review Board
OPSCR Staff Approvals
(as of Apri 30, 2018)

	Contract Number	Agency	Vendor	Request Type*	Service Type	Contract Action	Contract Action Amount
1	8200038074	Hudspeth Regional Center	Staffing Innovations, Inc. f/k/a Innovative Staffing Service of Mississipp, Inc.	PVL/Name Change	Nursing	New	$167,558.18
2	8200038310	Department of Information Technology Services	Advert Group, USA	PVL	Security	New	$108,149.80
3	94930	Department of Marine Resources	Janice Marie Lewis	PVL	Security	New	$108,149.80
4	8200031179	Department of Public Safety	Service Master OneCall	PVL	Janitorial	Modification	$3,432.00
5	8200032677	Hudspeth Regional Center	Staffing Innovations, Inc. f/k/a Innovative Staffing Service of Mississipp, Inc.	PVL	Nursing	Modification/ Termination	($128,322.44)

**Request Types were approved using the following staff authorities approved by the Board at the January 3, 2018 meeting:*

PVL: Staff authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.

WIN: Staff authority to approve WIN (contract worker) contracts not exceeding $75,000.00 in one fiscal year and/or calendar year.

CPU: Staff authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed $500,000.00.

Multiple Contracts: Staff authority to approved multiple contracts with the same vendor, but with different scopes of services. Contracts approved using this authority shall not exceed $75,000.00.

Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.

Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.

Reduction: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the